

Meeting Agenda

2018-2019 Meeting No. 8

Date: April 10, 2019
Time: 7:15 A.M.
Location: Nello's (Royal Oak)

Board Members Present: Zack Carr, Jeremy Curtis, Tavio Palazzolo, Patrick Droze, Drew Sandahl, Steve Matheny

Absent: Crystal Kozak, Dave Kelly

Others Present: Neha Raval, Ashley Lesser

1. Call to Order (Carr)

Meeting was called to order at 7:26

2. Approval of Agenda (Carr)

Motion by Droze seconded by Curtis to approve. Approved unanimously.

3. Past President Update/Report (Kelly)

a. Award Winners

Awards have been selected:

- *60" Pontiac Project - OCWRC Project of the Year.*
- *Scio Township – Oxygen Injection – Quality of Life Award*
- *Bob Breen – Engineer of the Year*
- *Ashley Lesser – Young Engineer of the Year*

b. Annual Meeting Assistance

Award notifications will be issued in the coming week.

4. Approval of Meeting Minutes (Droze for Kozak)

a. March 2019 Minutes

Motion by Curis seconded by Sandahl to approve. Approved unanimously.

5. Approval of Treasurer's Report (Sandahl)

a. March Treasurer's Reports

Student Night has been paid for (reimbursements).

The March report is not yet complete.

Meeting Agenda

6. Member Services Committee (Droze)

a. Annual Meeting

- i. Location Set – Event is May 11th at Lochmoor Club

Droze provided the update on the meeting.

- ii. Distribute Flyer

Jeremy to distribute the flyer this week with the plan being weekly blasts on Wednesday.

- iii. Any loose ends??

b. Committee Chairs Update

- i. Bloomfield HS event recap

Droze attended the event with Jay Shah and presented to approximately 75 high school students.

c. Upcoming Programs

7. Professional Activities Committee (Matheny)

a. Committee Chairs Update

- i. Paul is interested in the History Chair
- ii. Other vacant chairs: Legislative, Project Management

3 open chairs. Ideas were offered to Neha who expressed interest in becoming active in ASCE. Matheny will also search and report back.

b. Upcoming Programs

- i. ACM (Autonomous Cars) Tour update

40 people attended. Accounting for the event is still in process. Tour went an hour long.

- ii. Michigan Roads Panel Discussion update

15 attendees. 10 members attended. 2 legislators attended. Event lost \$3.

8. Technical Activities (Tavio)

a. Committee Chairs Update

- i. Vacant Chairs – Construction

No update.

b. Upcoming Programs

- i. Concrete Pipe Plant update

19 attendees. There was significant positive feedback on the event.

Meeting Agenda

- ii. Asphalt Plant – Spring

Planning in progress and anticipated within the next week.

- iii. HNTB I-94 project in Detroit – Update?

Planning in progress and anticipated within the next week.

9. CYM (Droze)

- a. Joint Events
- b. Student Night – what to do next year

The group discussed Bryan Swenson's e-mail and apparent issues with the number of students present at the meeting. In response, the board agreed to brainstorm ways to help CYM be more successful. There was discussion of whether the event is obsolete due to other career fairs and employment

- c. CYM Scholarship
- d. Golf Outing

Golf outing flyer provided. This will be distributed later starting May so as not to conflict with the Annual Meeting flyers.

- e. Committee Meetings for January 2020- Regional call update

*Ashley Lesser provided flyers to the group for review.
ASCE Staff provided some pushback on widespread marketing, but the general feeling is that there are ample opportunities to general membership to attend (tours, awards, etc)*

10. President-Elect (Curtis)

- a. Newsletter
- b. Calendar Update
- c. Past Awards on website – Update status

Second newsletter was issued within the last month.

Action: Mike Nichols to update the website with award information..

11. Michigan Section News

- a. Award nominations sent to State Section before April 1st!!

12. National News

- a. Life Membership - I have the certificates and will aim to contact them all this week along with the annual meeting flyer.

Action: Carr to send notice to life members about awards

- b. Fly-In Attendance – Steve to provide update

13. Other Items to be Discussed

- a) Kozak to send approved February meeting minutes to Nicolls for posting on website. (DONE)
- b) Board to consider revising award nomination forms for next year to more specifically outline the deliverable due to many questions from this year's participants. (In progress)

Meeting Agenda

- c) Carr to set up awards meeting with Kelly and make determination on awards. (Done)
- d) Carr to send award winners to Section after selection has been made for consideration for Section awards by April 1, 2019. (Done)
- e) Carr to talk to Paul Wakefield at FK Engineering to determine appropriate committee chair for his interests. (Done)
- f) Curtis to send out Autonomous Cars Tour flyer this week. (Done)
- g) Carr to talk to Jacob Rushlow about Section participating in 2020 hosting of MRLC. (Incomplete)
- h) Matheny and Kozak to look through files for last year's Annual Meeting program so awards can be updated on ASCE website. (Incomplete)
- i) Matheny/Burkett to provide final report from Zoo program to Sandahl. (Incomplete)
- j) Carr to discuss alternative reviewer for Annual Meeting awards with Section. (Incomplete)
- k) All to brainstorm on new officer for 2019-2020 Branch Board.

Bryce Burkett was discussed as a board candidate due to activity.

Action: Election ballot to be sent out ASAP.

- l) Curtis to send out mid-February Newsletter. (Done)
- m) Wolters to research when other career fairs are held and when firms are hiring to determine if moving Student Night to the Fall is appropriate. (Incomplete)
- n) Matheny to introduce George Mansour to Melissa McKinley. (Incomplete)
- o) Kelly to look into a potential coworker for Construction Chair. (Incomplete)
- p) Carr to coordinate with Rebecca Wolters with CYM to organize Branch/CYM social activity. (Incomplete)
- q) CYM to tell Board what they need and how we can help for 2020 MRLC. (In Progress)
- r) *Jeremy to distribute the Annual Meeting flyer this week with the plan being weekly blasts on Wednesday.*
- s) *Board to brainstorm ways to make ASCE CYM Student Night be more successful in light of declining attendance.*
- t) *Mike Nichols to update the website with award information..*
- u) *Carr to send notice to life members about awards*
- v) *2019-2020 Election ballot to be sent out to membership.*

Upcoming Meetings/Events

~~October 3, 2018 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI~~
~~November 7, 2018 at 7:15am — Board Meeting at Nello's Restaurant, Royal Oak, MI~~
~~December 5, 2018 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI~~
~~January 9, 2019 at 7:15am — Board Meeting at Nello's Restaurant, Royal Oak, MI~~
~~February 8, 2019 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI~~
~~February 17th through the 23rd, 2019 — Engineers Week~~
~~February 21, 2019 — Student Night at Wayne State University~~
~~March 6, 2019 at 7:15am — Board Meeting at Nello's Restaurant, Royal Oak, MI~~
~~March 14, 2019 — Northern Concrete Tour~~
~~March 29, 2019 — ACM Tour~~
~~April 10, 2019 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI~~
May 1, 2019 at 7:15am – Board Meeting at Nello's Restaurant, Royal Oak, MI
May 11th, 2019 – Annual Meeting at Lochmoor Club, Grosse Pointe Woods, MI
June ???, 2019 – End of the Year Meeting at ???
June 27, 2019 – Annual Golf Outing at Greystone Golf Course
March 12 & 13 2019 - ASCE Society Washington D.C. Legislative Fly-in, Arlington, VA
January 10 & 11 – Multi-Regional Conference (hosted by CYM)

Meeting was motion by Curtis, Sandhal to adjourn the meeting at 8:21 am. Motion carried unanimously.