

# Meeting Minutes



## 2016-2017 Board Meeting No. 2

Date: October 5, 2016

Time: 7:15am

Location: Nello's, Royal Oak, Mi

1. Call to Order Temerowski
  - a. 7:29am start
  - b. Present: D. Temerowski, C. Kozak, P. Droze, J. Curtis, D. Sandhal, and Z. Carr; Guest: Steve Matheny
  - c. Absent: D. Kelly, J. Stoops
2. Approval of Agenda All
  - a. Agenda was reviewed by D. Temerowski.
  - b. Motion to approve agenda by C. Kozak, second by J. Curtis, passed by all
3. Approval of Meeting Minutes Kelly
  - a. Motion to approve the September meeting minutes prepared by Z. Carr made by C. Kozak, second by J. Curtis, passed by all.
  - b. Z. Carr to provide M. Nicolls a pdf of the approved September Minutes for posting to website.
4. Approval of Treasurer's Report(s) Carr
  - a. Tabled September Treasurer's Report – will be out draft to Board this week for review.
  - b. J. Curtis and Z. Carr to schedule a Treasurer hand-off meeting this week.
  - c. Z. Carr to send out updated draft 2016-2017 Budget for review prior to November meeting.
5. Committee Chair Reports
  - a. Member Services Committee Kozak
    - i. Annual Meeting Update provided by S. Matheny
      1. Weekend event at Henry Ford is too expensive at \$15000 minimum with no food.
      2. Weekday event at Henry Ford is also expensive at \$7500 rental, \$7500 for food.
      3. Researching Michigan Science Center as alternate venue.
      4. Targeting February 22, 2017 as the event date.
    - ii. Diversity Chair – K. Qadeer starting to look at potential events.
    - iii. Looking into eliminating the Reception Chair position. D. Temerowski to look at our By-Laws for OK to do this.
    - iv. Website update:
      1. Board to access the website with mobile device and discuss potential updates at next meeting.
      2. Possibly update the cover photo on the website.
      3. Add Paypal button on website.
  - b. Professional Activities Committee Sandhal
    - i. Student Night (CYM to handle) – Tavio is handling this
    - ii. History & Heritage – James Cassell: Drew to contact Drew Temerowski, about upcoming program.

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- iii. Central Business District – Luke Vermeulen – No Report; though discussed programs involving M-1 Rail and Little Caesar's Stadium. S. Matheny to contact a contractor about organizing an event.
- iv. Project Management – Yazen Khansaneh – No Report
- v. Legislative Affairs – Chris Owen, P.E. – No Report
- vi. Social Event – Next Event planning. Brainstormed ideas for next event on the west side. Possible venues are JD's Indoor Carting, Lucky Strike, Great Escape, etc.
- c. Technical Activities Droze
  - i. All chairs are filled as follows:
    - 1. Construction – Aaron Berkholz, P.E. – Aaron is working on an upcoming event.
    - 2. Geotechnical – Katherine Lamb, P.E. – Presentation on erosion by North American Green. Date pending.
    - 3. Environmental – Lambrina Tercala, P.E. – Looking at potential behind the scenes tour at the Detroit Zoo. Cost may be an issue. Maybe seek a corporate sponsor this event. Pat will get the numbers together and we can seek sponsors as necessary.
    - 4. Transportation – Steve Werling, P.E. – No Report
    - 5. Structural – Jamison Fox, P.E. – No Report
- d. CYM
  - i. (Rachel Gerhart) Held highway clean-up event.
  - ii. D. Sandhal looking into making next Board meeting a joint meeting with CYM.
  - iii. D. Temerowski discussed being careful about copyright issues here.
- e. Past President
  - i. Waiting on the Annual Report to be issued.
- f. President Elect
  - i. Newsletter – Dana working on Constant Contact update and then the next newsletter can be prepared.
  - ii. Calendar – P. Droze will look into a shared calendar option for the Board.
- 6. Michigan Section News
  - i. No new information yet.
- 7. National News
  - i. Legal – D. Temerowski discussed sending our Golf Outing agreement to ASCE Legal for review.
  - ii. Discussed using Constant Contact to sign-up and pay for events/programs.
  - iii. Discussed Dream Big educational trailer. Maybe get CYM involved once this is available.
- 8. Other Items
  - i. Michigan Section Scholarships – make sure we get the word out on these.
  - ii. Region 3, 6, 7 Leadership Conference, Minn, MN – February 3-4, 2017 (looking for an interested attendee).

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- iii. ASCE 2017 Convention, New Orleans, LA – Oct 8-11, 2017 – D. Kelly to possibly attend.
- iv. D. Sandhal to write a short summary on a recent ASCE seminar for the upcoming newsletter.

## 9. Action Items:

- a. Look at our By-Laws for OK to eliminate Reception Chair – D. Temerowski
- b. Access the website with mobile device re: potential updates - Board
- c. Add Paypal button on website – M. Nicolls
- d. Hold/arrange next Board meeting as a joint meeting with CYM – D. Sandhal
- e. Look into a shared calendar option for the Board – P. Droze
- f. Send our Golf Outing agreement to ASCE Legal for review – D. Temerowski

## 10. Upcoming Meeting

- a. General discussion to hold a Board Meeting at EJIW. Possibly make this a winter meeting.
- b. Next Meeting is November 2, 2016 venue and time TBD
- c. Motion to Adjourn by Z. Carr, second by J. Curtis, passed by all.

Meeting Minutes Respectfully Submitted By:

Zachary Carr

ASCE SE Michigan Branch  
Secretary