

PROJECT MANAGER III

SOLID WASTE AUTHORITY OF PALM BEACH COUNTY

Location: Administration Building, 7501 N. Jog Road, West Palm Beach, FL 33412

Job Status: Full-Time

Position Starting Salary Range: **\$72,051.20 - \$104,478.40**

Maximum Salary Potential for Position: **\$136,905.60**

Starting salary is commensurate with Qualifications, Education, and Experience. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.

The Solid Waste Authority of Palm Beach County offers an exceptional benefits package including employer paid medical, dental, vision, and life insurances, educational assistance, paid holidays, paid sick, paid vacation and retirement benefit through Florida Retirement System (FRS).

Job Description:

The Project Manager III is responsible for managing more complex projects pertaining to engineering design, permitting, and construction. Duties to include coordinating and acting as liaison between various Authority departments, County agencies, Consultants, Contractors, and Sub-contractors in order to expedite the timely planning, design, permitting, data collection and completion of Authority construction projects, boundary surveys, as-built surveys and mapping projects. Position incumbent performs various related contract administration activities; writes daily reports; reviews and compares construction drawings and contract documents with actual field construction; field inspections of construction activities in progress; obtaining measurements for progress payments; maintains project records; reviews construction schedules, pay requests, change orders, boundary surveys, as-built surveys, quantity surveys, record drawings, property deeds, legal descriptions and easements; maintains record documents in computer assisted document retrieval system (CADD & scanned imagery).

A Bachelor's degree from an accredited college or university in an engineering discipline, preferably civil, electrical or mechanical. At least five (5) years in Project Management or a combination of training, experience and education which provides the required knowledge, skills and abilities.

State of Florida Professional Engineer license is required for this position, GC certification in the State of Florida preferred.

EOE/DFWP

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