



BOARD OF DIRECTORS' MEETING MINUTES

5:15 pm Thursday, January 24, 2013
Grainger 4th Floor, 309-255-1897

ATTENDEES: Moffitt, Gutkowski, Swinford, Levitus, Russell, Long

AGENDA

- 1) Last Minute Agenda Additions/revisions (see item 4-B below).
- 2) Review and Approval of **November 13, 2012** Meeting Minutes – (Long). Approved.
- 3) Student Liaison Report and Follow Up Discussion
 - A. Student Chapter Report – (Levitus)
 - B. Activity Ideas – (Levitus)
 - i) Looking for assistance with relay for life. Swinford to assist (has past experience)
 - ii) Looking for Canoe Nationals volunteers (June 22 & 23, 2013).
Long to work with Swinford and Breanne Ertmer (SP?) to plan a branch activity for either Thurs June 20 or Fri June 21. (Friday is the planned gathering at Murphy's).
 - iii) Will be hosting regional competition next year (2014).
 - iv) Levitus to follow up on past ideas of paintball or volleyball with professionals/professors/students.
 - v) Also keep member recruitment and retaining pizza party (bring someone down from Chicago's IL Section to meet with students). No immediate action.
 - C. Event Calendar Update – (Moffitt/Levitus)
- 4) Financial Status: Treasurer's Report – (Gutkowski)
 - A. Approve Budget. Approved.
Note 1: November event tends to be our biggest loss.
Note 2: Want to retain a budget to possibly host a workshop. (Section may be willing to contribute to reduce our risk.)
 - B. Payment of Bills – (Gutkowski)
 - C. Membership Dues – Gutkowski needs notification/receipts for board members requesting dues reimbursement.
- 5) Web Chair Update – (Schinkoeth)
Fraunhoffer is trying to get space on ASCE.org's site for sections/branches to use. Not currently effective.
Constant Contact is new format to send announcements, RSVP to events, and pay for events.
- 6) Old Business
 - A. Review of Dec Event – activity review form – (Swinford)
 - B. Review of WBSL – (Moffitt)
 - C. Engineer in the Classroom – (Gutkowski)

D. Branch Bylaws Update – (Long/Moffitt). Long to look further into this.

7) New Business

A. February Seminar

Russell to contact Jerry Marino. Can look into Library once a date is confirmed.

B. E-Week Banquet – March 1 – (Moffitt)

ASCE will now be co-sponsoring (splitting profits and door prize costs). Drinks will be at attendee's cost.

Gutkowski to purchase door prizes.

C. March Event

Swinford to plan joint happy hour with students. Board meeting ~5:15 with happy hour starting at 6 pm.

D. Recruitment Pizza Party

Host with students near end of semester (April). Present ASCE report card. Present students with value of continuing ASCE membership).

8) Other Business

A. Section Update (Russell)

Next meeting in February. Start planning awards banquet (Peoria) - getting nomination forms out soon.

The May Section meeting will be in Champaign—Branch board members are invited.

B. ASCE Initiatives – Infrastructure, Sustainability, and Raise the Bar (Moffitt)

C. ASCE Report Card/Failure to Act (Moffitt)

D. Advocacy (Moffitt) – set up lunch or dinner meeting with a politician.

E. Membership Chair (Moffitt) – could work with secretary to reach out to new members and “make people feel special”

9) Next BOD Meeting Date / Location: **March __, 2012:** to be immediately prior to happy hour. Date TBD.

10) Adjournment

Notes:

A. Please contact Matt Moffitt, 309-255-1897 or e-mail president@eb.centralillinoisasce.org if you cannot attend or wish to add an agenda item.