

Branch Executive Meetings:

06/11/2012 – Met to review May's Social Event and plan for June, July and August's events. Schinkoeth submitted a new Branch Event Planning sheet that the branch will use to document contacts, objectives, and issues that occur with planned events. This will enable the branch to keep a record of successful/unsuccessful events and this will help in planning future events. Final results from the First Annual Membership Survey were reviewed and discussed – A report will be drafted for distribution to membership. It was decided that Giselle Rodriguez, Social Chair, would be attending and presenting at this year's Region 3 Assembly.

July – Branch Executive Meetings are now held every other month. We therefore had no meeting in July.

General Meetings and Events:

06/19/2012 – **Branch Seminar:** Luncheon and ASCE Webinar – *Monitoring Project Budgets and Schedules: Introduction to the Earned Value Method* by Stuart G. Walesh. Our Treasurer, Chris Gutkowski, mostly organized the event. It was held at the Champaign Public Library and had good attendance (12 members, mostly professionals). We do anticipate holding webinar events such as these in the future but may need to charge more if we don't get more members to attend.

06/21/2012 – **Distribution of Membership Survey Results:** Results from our first annual membership survey were compiled into a report and distributed through the branch website. The project from Donorschoose.org was chosen to receive the donation from the branch (\$1/survey response was promised, we increased this to \$50). Members who expressed interest in serving as a branch board member were contacted and invited to attend our next board meeting in August.

07/02/2012 – **Beginning of Fall ASCE PE/SE Exam Informal Study Sessions:** Members were invited to attend informal group study sessions to prepare for the upcoming fall exams. Sessions are held at the Champaign Public Library every Monday and Wednesday evening from 6:00 – 8:00 p.m. So far, attendance is between 2 – 6 members but the announcement was distributed through the student ASCE chapter and attendance could increase when the university fall term is underway. Sessions are not proctored but in the future we could invite speakers to present on possible exam topics; or participants can present on material.

07/19/2012 – **Branch Social Event:** ASCE East Branch Bowling and Pizza Night. As attendance for our social events has been minimal we decided to try and increase attendance by holding a raffle at the event and encouraging forming bowling teams with friends or co-workers. RSVPs for the event were minimal and mostly consisted of board members. Given the low scheduled attendance the event was canceled. The event could probably have been advertised more heavily through regular e-mail reminders to membership or more aggressive/active advertising and marketing.

Upcoming:

August – In keeping with the new schedule we will hold our board meeting in August to plan events for September and October. Giselle Rodriguez, East Branch Social Chair, will be attending the Region 3 Assembly.

September – Branch Seminar; no topics have been discussed. Officer rotation/elections will also take place in September.

October – Officers elected in September will take control of their new posts in the board as of October 1. A branch social event is also scheduled for October but no event details have been determined.
