

Meeting Agenda

2021-2022 Meeting No. 2 – November 2021

Date: November 3, 2021
Time: 7:19 A.M.
Location: Virtual

1. Call to Order (Sandahl)

Present: Crystal Kozak, Drew Sandahl, Patrick Droze, Paul Wakefield, Tavio Palazzolo,
Bryce Burkett, Kevin Brown, Steve Matheny
Absent: none
Other: None

2. Approval of Agenda (Sandahl)

Amended with Treasurer's Report (D)
Motioned by Palazzolo and seconded by Wakefield.
Motion approved unanimously

3. Approval of Meeting Minutes (Matheny)

a. Oct 2021

Motioned by Wakefield Seconded by Droze.
Motion approved unanimously

4. Treasurer's Report (Palazzolo)

a. Review and Approve Outstanding Treasurer Reports (Matheny)

Matheny represented:

Oct. 20 - motioned Burkett second, Palazzolo - approved
Jan. 21 - motioned Palazzolo, second Droze, approved
May 21- motioned Burkett, second Droze - approved
June 21 – motioned Droze, second Burkett - approved

b. FY 2021-2022 (10/1/21 – 9/30/22) Budget (Palazzolo)

Palazzolo presented the budget. YMG budget (Branch) changed to reflect YMG's budget.
Motion to approve budget Matheny, seconded Brown – approved unanimously

c. Annual Report

Kozak has seen the report and made corrections. Annual Report turned into Section in
October.

D. Treasurer's Report (October - 21) (Palazzolo)

Meeting Agenda

Submitted Report – Motioned to approve Droze second Burkett – approved
unanimously.

5. President-Elect (Droze)

Newsletter (Droze)

Has not gotten the Member List yet.

Action: Droze to send out survey (Less than 1,000 members)

6. Member Services (Burkett)

YMG Greening of Detroit – event Nov. 6th (Brown only registered to date)

LinkedIn for Branch (Sandahl had created link for YMG. Can update and make for Branch)

Friend of Foster Kids - December 8th – 6:00 (39126 Van Dyke)

Action: Nov. 6th Event send invite to membership

7. Professional Activities (Wakefield)

Trying to fill Chairs. Event for Slotkin to be booked.

Project Management - Jim Surhigh not interested

Legislative Affairs - Wakefield

8. Technical Activities (Brown)

Confirmations on Chairs. No chairs for Structural and Transportation. Events will be scheduled soon.

9. Past President Update (Kozak)

No reports. Kozak

10. Michigan Section News

- a. Meeting and event Notification request

Sandahl – working on coordinating events

11. National News

- a. Salary Survey Release

- b. Covid-19 Vaccination Recommendation Letter - discussed

12. Other Items to be Discussed

- a. National Fly-in registration deadline is December 1. Scheduled for March 2-4. Hybrid format. Matheny to apply. Wakefield maybe will apply.

Meeting Agenda

- b. Remote Meeting Locations – possible location in Brighton

Next meeting at local Engineering Office such as FKE and OHM Advisors (Livonia).

- c. Member Survey – Sandahl to send out to Board and to Membership

13. Adjournment

Wakefield motioned to adjourn. Droze seconded. Meeting was adjourned at 8:18 AM

Past Action Items

1. Sandahl to update chair information sheets. **Completed**
2. Sandahl to provide Lesser updated list of officers and contact information for website updates. **Completed** (Checking with Lesser if Website has been updated)
3. Annual report preparation by Matheny and Reviewed by Kozak. **COMPLETED**
4. November 10,2021 deadline for submission of articles to ACEC for Michigan Engineering Newsletter

New Action Items

1. Droze to send out an e-blast with monthly meetings and call for new younger members.
2. Burkett to provide Droze flyer for Nov. 6 YMG Detroit Greening Event
3. Burkett to provide Droze flyer for Dec. 8 Friends of Foster Kids Event.
4. Board to Review opportunities for improved social media presence.
5. Sandahl to provide LinkedIn login to Burkett to convert from YMG to SE Mich ASCE

Upcoming Meetings/Events:

October 6, 2021 at 7:15 am – Virtual
October 6-8, 2021 – ASCE 2021 Virtual Convention
November 3, 2021 at 7:15am – Virtual
December 1, 2021 at 7:15 am – FKE office and OHM Advisors (Livonia)
January 5, 2022 at 7:15am – Virtual
February 2, 2022 at 7:15 am – Board Meeting at Zoe’s House of Pancakes Royal Oak, MI
February 2022 Region 3, 6, 7 MRLC
February 20th through the 26th, 2022 – Engineers Week
February ??, 2022 – Student Night
March 2, 2022 at 7:15am– Board Meeting at Zoe’s House of Pancakes Royal Oak, MI
March 2022 – Legislative Fly-In, Washington DC
April 6, 2022 at 7:15 am – Board Meeting at Zoe’s House of Pancakes Royal Oak, MI
April 2022 – Annual Meeting
May 4, 2022 at 7:15am – Board Meeting at Zoe’s House of Pancakes Royal Oak, MI
June ???, 2022 – End of the Year Meeting at ???
June 23, 2022 – Annual Golf Outing

Meeting Agenda

Meeting Information

<https://oakgov.zoom.us/j/93127697825?pwd=cTdTQkQxbnZvUVloL1kzL09ndzBldz09>

Meeting ID: 931 2769 7825

Passcode: 069387

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