

Meeting Minutes

2022-2023 Meeting No. 1 (October Board Meeting)

Date: October 12, 2022
Time: 7:15 AM
Location: Scramblers and Zoom

1. Call to Order (Droze)
Call to order at 7:30 AM
Present: Drew Sandahl (via Zoom), Patrick Droze, Steve Matheny, Tavio Palazzolo, Bryce Burkett, Paul Wakefield, Kevin Brown, Cole Villalobos (via Zoom)
Absent: None
Other: None
2. Approval of Agenda (Droze)
Motioned by Matheny, seconded by Wakefield
Motion approved unanimously
3. Board of Directors Swearing-In (Droze/Sandahl)
Everyone was voted in unanimously (~46 votes)
Board sworn into new elected positions by Sandahl
4. Approval of Meeting Minutes
 - a. April 6, 2022
 - b. September 23, 2022

Motion to approve April and September meeting minutes by Brown, seconded by Burkett
Motion approved unanimously
5. Newsletter (Droze/Matheny)
Droze to send out newsletter soon
Include recap of last season, survey, year ahead, committee openings
6. Schedule/Calendar (Droze)
 - a. Setting November Joint Meetings
Joint meeting to be scheduled with YMG secretary Anna Kayser
Branch meeting may be adjusted to accommodate
7. Treasurers Report (Palazzolo/Burkett)
 - a. Bank Transfer Letter
Transfer document is ready, but corrections were requested
 - b. 2022-2023 Budget
YMG budget was not approved at last meeting
YMG treasurer Emily Ause to create final report, send to Branch for comments
Michigan Science Center – Matheny looking into reserving for an event; suggested adding \$4,000 to the budget under a technical committee
 - c. September 2022 Treasures Report
Motion to approve by Matheny, seconded by Wakefield
Motion approved unanimously
 - d. Annual Report (Deadline of November 1, 2022)

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Palazzolo to submit Annual Report to Sandahl for review

8. Committee Chairs
 - a. Member Services (Wakefield)
 - i. Chair Position Update
 1. Continuing Education, Annual Meeting, YMG, Website
Wakefield attended YMG meeting, got in touch with webmaster Ashley Lesser
Will start looking into options for Annual Meeting
Wakefield, Villalobos met regarding history/heritage presentation
Wakefield to send Villalobos standard flyer, guidelines for presentations
 2. New/Dropped Member Contact
Cindy Schmitz maintains contact list – Wakefield to obtain list
 - ii. Website Updates (Bylaws, Board)
Lesser has updated the website with relevant information
 - iii. Ethics Program with SAME
Ethics presentation pushed to November (program with WSU professor)
 - b. Professional Activities (Brown)
 - i. Chair Position update
 1. Student Night, History & Heritage, Central Business District, Project Management, Legislative Affairs
Not enough time to change this year to a fall Student Night; will stick to February plan – Fall Student Night will be discussed for 2023
Brown to email Villalobos regarding LIFT Build (can be either CBD or Construction)
 - ii. Joint Meeting with SOCME (Tentatively Set for 11/15)
Wakefield organized meeting and drafted flyer, will include Brown going forward
Wakefield to confirm date of meeting
SOCME meetings are typically \$30
ASCE member would get discount and only pay \$10
 - c. Technical Activities (Villalobos)
 - i. Chair Position Updates
 1. Construction, Environmental, Geotechnical, Transportation, Structural
Villalobos to have update on Sanitary Sewer system history
9. Past President (Sandahl)

Sandahl forwarded Droze updates from National
10. Michigan Section News
No update
Section is not receiving any applications for student scholarships
11. National News
No update
12. Programs/Events
 - a. Past Ideas
 - i. LIFT Build

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Brown to email Villalobos regarding LIFT Build (can be either CBD or Construction)

- ii. Sewer System History
Villalobos to have update on Sanitary Sewer system history
- iii. Gordie Howe Bridge
All ideas are moving forward
Matheny to coordinate with Brown/Villalobos regarding Michigan Science Center event – new ASCE moving coming out (could be hosted during Engineers Week)

13. Other Items to be Discussed

- a. ASCE Convention 2023 – Oct 23-26, 2021
No representatives will be attending
- b. 2023 Legislative Fly-In, Washington DC – March 1-3 2023
Matheny to register for Fly-In

14. Adjourn

Matheny motions to adjourn, seconded by Wakefield
Motion approved unanimously
Meeting adjourned at 8:11 AM

Upcoming Meetings/Events (TENTATIVE):

October 23-26, 2022 – ASCE 2022 Convention (Anaheim, CA)
October 27, 2022 – Michigan PE Ethics Requirements
November 2, 2022 at 7:15am - Board Meeting at Scramblers, Farmington Hills, MI
December 7, 2022 at 7:15 am - Board Meeting (potential joint with YMG)
January 4, 2023 at 7:15am - Board Meeting
February 1, 2023 at 7:15 am - Board Meeting
February 19th through the 25th, 2023 – Engineers Week
February ??, 2023 – Student Night
March 1, 2023 at 7:15am– Board Meeting
March 1-3 2023 – Legislative Fly-In, Washington DC
April 5, 2023 at 7:15 am – Board Meeting
April 2023 – Annual Meeting
May 3, 2023 at 7:15am – Board Meeting at Zoe’s House of Pancakes Royal Oak, MI
June ???, 2022 – End of the Year Meeting at ???
June 2023 – Annual Golf Outing

Action Items

1. Droze to get out newsletter
2. Droze to coordinate joint meeting with YMG group
3. Zach Carr for Geotech presentation
4. Option to have Science Center for Children and High School students – DREAM BIG (type)
New: Matheny to coordinate with Brown and Villalobos
5. Website needs updated Bylaws
6. Matheny to work with Ron Brenke for Legislative Night
7. Membership will not be charged for any events for 2022-23

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8. Matheny to arrange an Ethics Engineering Seminar – Brock Barry
9. ~~October 27th~~ **November** joint Seminar on Ethics with SAME
10. Brown to work on LIFT Presentation
11. ~~Droze~~ **Villalobos** to work on Sewer System History
12. Cole (Matheny to pass along contacts) for Gordie Howe Bridge

New Action Items

13. Burkett to draft 2022-23 budget
14. Palazzolo to submit annual report to Sandahl for review
15. Wakefield, Brown, Villalobos to send committee openings to Droze for newsletter
16. Droze to send Constant Contact information to Matheny
17. Wakefield to obtain membership list from Cindy Schmitz
18. Brown to email Villalobos regarding LIFT Build
19. All to push Michigan Section scholarship applications