

Meeting Agenda

2023-2024 Meeting No. 2 (November Board Meeting)

Date: November 7, 2023
Location: Scramblers

1. Call to Order (Matheny)
 - a. Call to order at 7:18 AM
 - b. Present: Steve Matheny, Tavio Palazzolo, Bryce Burkett, Kevin Brown, Ashley Lesser
 - c. Teams: Patrick Droze, Kim Klieber, Paul Wakefield
2. Approval of Agenda (Matheny)
 - a. Motion to approve agenda
 - b. Motioned by Burkett, seconded by Brown
 - c. Motion approved unanimously
3. Approval of Meeting Minutes
 - a. October 3, 2023
 - i. Motion to approve minutes
 - ii. Motioned by Palazzolo, seconded by Klieber
 - iii. Motion approved unanimously
4. Newsletter (Matheny)
 - a. Completed in October
5. Schedule/Calendar (Matheny/Lesser)
 - a. Setting November 29th for Joint Meeting with YMG?
 - i. Kevin to check with YMG
6. Treasurers Report (Wakefield)
 - a. 2023-2024 Budget
 - i. Motion to approve treasurers report
 - ii. Motioned by Burkett, seconded by Tavio
 - iii. Motion approved unanimously
 - b. YMG to have budget (done)
 - c. October 2023 Treasures Report
 - i. Motion to approve treasurers report
 - ii. Motioned by Brown, seconded by Burkett
 - iii. Motion approved unanimously
 - d. Annual Report (Droze/Matheny)
 - i. Matheny submitted to section and national
7. Committee Chairs
 - a. Member Services (Brown)
 - i. Chair Position Update
 1. Continuing Education, Annual Meeting, YMG, Website
 - a. Brown to send survey with next Newsletter on gauging interest on annual meeting day of the week

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2. New/Dropped Member Contact
 - a. [Members list sent to Matheny, no students are on the list](#)
 - ii. Website Updates
 1. [Lesser needs past award winners](#)
 2. [Need to update Bylaws](#)
 - iii. Ethics Program with Dr. Brook
 1. [Brown waiting to confirm with Dr. Brook](#)
 - iv. [ASCE/ITE/APWA Young Professionals - Pistons Game Outing](#)
- b. Professional Activities (Villalobos)
- i. Chair Position update
 1. Student Night (event during Engineer's Week (TBD)), History & Heritage, Central Business District, Project Management, Legislative Affairs
- c. Technical Activities (Klieber)
- i. Chair Position Updates
 1. Construction – (open position)
 2. Environmental – (open position)
 3. Geotechnical
 - a. [Nick Kacynski from FKE](#)
 4. Transportation – (open position)
 5. Structural – (open position)
8. Past President (Droze)
- a. [No comments](#)
9. Michigan Section News
- a. Any updates – Infosys?
 - i. [Tavio to check into](#)
10. National News
- a. Matheny attended a webinar on “Sections/Branches Best Practices for ASCE”.
 - i. [Principals breakfast](#)
 - ii. [Video and upload webinars](#)
11. Programs/Events
- a. Past Ideas
 - i. Ethics Seminar
 - ii. LIFT Build
 - iii. Gordie Howe Bridge
 - iv. Ralph C Wilson Centennial Park
 - v. Joe Louis Greenway
 - vi. [Uniroyal river walk](#)
12. Other Items to be Discussed:
- a. ASCE Convention 2023 – (No attendees)

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- b. 2023 Legislative Fly-In, Washington DC – Feb. 28- Mar. 2, 2024
 - i. [Tavio to include in newsletter](#)
- c. Michigan Section Scholarships
- d. Region 3, 6, 7 Multi-Region Leadership Conference in Kanas City - January 11-13, 2024
 - i. [Motion by Klieber to send Kevin Brown, Burkett seconded](#)
 - 1. [Approved unanimously](#)
 - 2. [National covers some expenses](#)
 - ii. [Motion to approve \\$2k for expenses by Matheny, Klieber seconded](#)
 - 1. [Approved unanimously](#)
- e. ASCE 2024 Convention
- f. Other ideas

13. Adjourn

- a. [Motioned by Palazzolo, seconded by Brown, motion approved unanimously](#)
- b. [Adjourn at 7:52 AM](#)

Upcoming Meetings/Events:

September 28, 2023 at 10am –	Section Annual Strategic Planning & Board Meeting
October 3, 2023 at 7:15 am –	Scramblers - Board Meeting
November 7, 2023 at 7:15am –	Scramblers - Board Meeting
November 29, 2023 at 6:30 pm	Joint Meeting with YMG (?)
December 5, 2023 at 7:15 am –	Scramblers - Board Meeting (move to November 29 th)
January 2, 2024 at 7:15am –	Scramblers - Board Meeting
February 6, 2024 at 7:15 am –	Scramblers - Board Meeting
February 19 th through the 23 rd , 2021 –	Engineers Week
March 5, 2024 at 7:15am –	Scramblers - Board Meeting
April 2, 2024 at 7:15 am –	Scramblers - Board Meeting
April 2024	Annual Meeting?
May 7, 2024 at 7:15am –	Scramblers - Board Meeting
June 4, 2024 at 7:15am –	TBD - Board Meeting
<i>June 2023 – Annual Golf Outing</i>	

New Action Items

- ~~1. Wakefield to draft 2023-24 budget~~
2. Villalobos to research, contact local branch of Engineers Without Borders
3. Shepler to send current tax form
- ~~4. Brown to send Villalobos ethics webinar contact~~
- ~~5. All board members to submit article to Matheny/Palazzolo for Newsletter~~
- ~~6. Brown to send updated member list, committee chairs to Lesser for website~~
7. Palazzolo check into Infosys
8. Droze to send Lesser past award winners (2022-2023)