

Meeting Minutes

2023-2024 Meeting No. 7 (April Board Meeting)

Date: April 2, 2024
Location: Scramblers & Virtual

1. Call to Order (Matheny)
 - a. Call to order at 7:19 AM
 - b. Present: Steve Matheny, Bryce Burkett, Kevin Brown, Tavio Palazzolo
 - c. Teams: Paul Wakefield, Kim Klieber, Cole Villalobos, Patrick Droze
 - d. Others: Andre Brooks

2. Approval of Agenda (Matheny)
 - a. April 2, 2024
 - i. Motion to approve agenda.
 - ii. Motioned by Palazzolo, seconded by Brown.
 1. Motion approved unanimously.

3. Approval of Meeting Minutes
 - a. March 5, 2024
 - i. Motion to approve minutes.
 - ii. Motioned by Burkett, seconded by Wakefield.
 1. Motion approved unanimously.

4. Newsletter (Palazzolo)
 - a) Anticipate summertime newsletter
 - b) Constant Contact – blasts
 - a. Cities of the Future
 - b. Annual Meeting
 - c) Constant Contact alternate
 - a. Tavio presented cost breakdown of options
 - b. MailerLite looks like preferred option
 - c. Table until September to make the switch

5. Schedule/Calendar (Matheny)
 - a. Cities of the Future – K-12 Event – May 17th, 2024
 - i. 8 signups thus far
 - b. President’s Breakfast – April 24th
 - c. GLWA 96” Water Main Tour (Early/Mid-April)
 - d. Dequindre Cut Bike Tour (Late April/early May)
 - e. Ethics Program – May 30th, 2024
 - f. Annual Golf Outing – June 20th, 2024

6. Treasurers Report (Wakefield)
 - a. February 2024 Treasures Report
 - b. March 2024 Treasures Report
 - i. Motion to approve February 2024 and March 2024 Treasures Report.

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- ii. Motioned by Brown with amendment of March report to move MRLC expense to YMG coding, seconded by Palazzolo.
 - 1. Motion approved unanimously.
- 7. Committee Chairs
 - a. Member Services (Brown)
 - i. Chair Position Update
 - 1. Continuing Education
 - 2. Annual Meeting – Friday, May 10th
 - a. Need to agree on menu via email with branch
 - 3. YMG
 - 4. New/Dropped Member Contact
 - a. Kevin now has access to this
 - b. 15 eligible life members
 - ii. Website Updates - Ashley Lesser
 - b. Professional Activities (Villalobos)
 - i. Chair Position -
 - 1. History & Heritage
 - 2. Central Business District – Andre Brooks
 - a. Reached out to lead of Michigan Central station
 - i. Waiting to hear, they do not allow tours until after grand opening
 - 3. Project Management
 - 4. Legislative Affairs – Ron Brenke to give a presentation at annual meeting (May 10th).
 - c. Technical Activities (Klieber)
 - i. Chair Position Updates
 - 1. Construction –
 - 2. Environmental –
 - 3. Geotechnical – (Nick Kacynski – FKE)
 - 4. Transportation – (Melissa Fickel – HRC)
 - 5. Structural –
- 8. Past President (Droze)
 - a. Pat to send Kevin and Steve items for annual meeting
 - b. Ralph C Wilson Park tour (CBRE is contact for this)
- 9. Michigan Section News
 - a) Asked Section for \$1,000 (approved \$500 with option for an additional \$500 in July) for Cities of the Future – Brad Shepler
- 10. National News
 - a) Sections/Branches Best Practices for ASCE – (April 24th (need to push this date back)– help from Board)
 - a. Looking at May 1

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11. Programs/Events (IMPORTANT)

- a. Ideas
 - i. Gordie Howe Bridge (Melissa Fickel)
 - 1. Kim to reach out to Melissa to discuss
 - ii. Ralph C Wilson Centennial Park (Droze)
 - iii. Joe Louis Greenway Bike Tour (Cole)
 - iv. Uniroyal River Walk (Brown)

12. Other Items to be Discussed:

- a. Michigan Section Scholarships (CC sent out/nom. For Eng. Of Year)
 - i. Awards have been submitted
- b. Region 3, 6, 7 Multi-Region Leadership Conference in Kanas City, 2024
YMG is sending two members to Region (Barrett & Stahrr) - Brown
- c. ASCE 2024 Convention
- d. Other ideas

13. Adjourn

- a. Motioned by Burkett, seconded by Wakefield, motion approved unanimously.
- b. Adjourn at 7:59 AM

Upcoming Meetings/Events:

April 2, 2024 at 7:15 am –	Scramblers - Board Meeting
May 1, 2024 -	President’s Breakfast
May 7, 2024 at 7:15am –	Scramblers - Board Meeting
May 10, 2024	Annual Meeting
May 17, 2024	Cities of the Future (K-12)
May 30, 2024 -	Ethics Program
June 4, 2024 at 7:15am –	TBD - Board Meeting
June 20 th , 2024 –	Annual Golf Outing

New Action Items

1. Brown will coordinate with Lesser to add YMG events to calendar and contacts.
- ~~2. Brown to set date for Annual Meeting venue (done/ flyer)~~
3. Matheny to set date and location for Section/Branches’ “Best Practices for ASCE” (May 1 – President’s Breakfast)
4. Kim to talk with Fickel about leading Gordie Howe Tour
- ~~5. Matheny/Droze to coordinate on annual meeting awards (CC sent to Branch)~~