

# Meeting Notes

## 2020-2021 Meeting No. 2 – October 2020

Date: Wednesday, October 7, 2020

Time: 7:15am

Location: Video Conference via Zoom Meetings

Link to Meeting: <https://us02web.zoom.us/j/83172792412?pwd=TkVPK3lEYkxwRlpQdldJdTnxem5JQT09>

Meeting ID: 831 7279 2412                      Passcode: 775577

1. Call to Order (Kozak)    7:19AM

Present:            Kozak, Sandahl, Droze, Matheny, Burkett, Wakefield, Palazzolo Curtis  
(joined late)

Absent:             None

Other:              James Cassel, Kevin Brown

2. Approval of Agenda (Kozak)

Motion by Droze seconded by Matheny.

Motion carried unanimously.

3. Approval of Meeting Minutes (Droze)

a. May 2020 Meeting Minutes

Matheny motioned to approve, Burkett Supported.

Motion carried unanimously.

b. September 2020 Kickoff Meeting Minutes

Matheny motioned to approve, Burkett Supported.

Motion carried unanimously.

It was stated that Ashley Lesser will now be handling the website.

4. Approval of Treasurer's Report (Matheny)

**Action: Droze and Matheny to transfer accounts.**

- a. Approval of May 2020 Treasurer's Report
- b. Approval of June 2020 Treasurer's Report
- c. Approval of July 2020 Treasurer's Report
- d. Approval of August 2020 Treasurer's Report

Motion by Palazzolo seconded by Sandahl to approve May, June, July and August reports.

Motion carried unanimously.

- e. Approval of August 2020 Treasurer's Report

## Meeting Notes

Motion by Matheny seconded by Palazzolo.

Motion carried unanimously.

f. Approval of Revised January-April 2020 Treasurer's Report

Motion by Matheny seconded by Sandahl.

Motion carried unanimously.

g. Approval of 2020-2021 Budget

The group discussed the proposed 2020-2021 budget. Changes included updating the CYM budget, changing the name of ASCE Central Region to MRLC (line 36). The annual meeting budget will also be increased to \$10,000.

**Action: Droze to update the budget for the November meeting.**

h. 2019-2021 Annual Report

Droze presented a summary of the 2019-2020 report.

5. Past President Update/Report (Curtis)

a. Review of 2019-2021 Annual Report

**Action: Droze to submit the annual report to Jeremy (Due November 30, 2020)**

b. Bylaw Update

Kozak noted that the bylaws need CYM/YMG bylaws.

Curtis stated that bylaws need to be submitted to SE Branch membership for a 30 day review period (Section 11.13).

It was suggested that the nominating committee section is modified to remove the requirement for past President involvement.

6. President-Elect (Sandahl)

a. Newsletter

The newsletter has been transitioned to Sandahl.

Kozak suggested that a note is included in the next newsletter to encourage renewals

b. Calendar Update

## Meeting Notes

7. President (Kozak)
  - a. Procedure for Virtual Presentations
    - i. Workshop on Wednesday, October 14, 2020 @ 7:15am? Or Noon?
      1. Invite Program Chairs?

Ideas to explore, more tours, engaging with life members, finding ways to engage with the membership.

James Cassel proposed that the group explore working with experienced engineers that could provide stories and experiences from their career.

**Action: Kozak to send out a zoom invitation for the committee workshop.**

- ii. Purchasing an ASCE Zoom Plan

It was noted that certain software has limitations. Other options such as google meet, webex and teams were considered.

**Action: Matheny to obtain a cost estimate for a Zoom plan.**

- b. ASCE Virtual Convention 2020 – Oct 28-30, 2020
    - i. \$295 per member. Runs 11am to 5pm W & Th, 11am to 3:30pm F

The group discussed possible attendees. Kozak indicated that she is planning to attend. Palazzolo and Matheny expressed interest.

8. Member Services Committee (Palazzolo)
  - i. Committee Chairs Update
    1. Website - Looking for new chair

Ashley Lesser will now be handling the website.

Palazzolo to reach out to Kamran Qadeer to confirm whether he intends to continue as a chair for the Diversity Committee.

- ii. Annual Meeting
    - iii. CYM
      1. Inventory of SE Michigan Historic Civil Engineering Landmarks

Four sites will be visited by CYM. (Detroit Windsor Tunnel, St. Claire Tunnel, Ypsilanti Water Tower, Waterworks Park)

2. Election of Officers

Election last week. Only 4 positions filled (Kevin Brown, Greg Izzo, Mike Michalak).

## Meeting Notes

Kevin Brown indicated that CYM/YMG will work to re-engage members.

3. Name Change from CYM to YMG
  - a. CYM Bylaw Review

**Action: Palazzolo will send paperwork to the branch.**

- iv. New/Dropped Member Contact
  1. Did we get from Cindy Schmitz?
- v. Upcoming Programs?

9. Professional Activities Committee (Burkett)
  - i. Committee Chairs Update

**Action: Bryce to check in with Chairs.**

- ii. Upcoming Programs?

None

10. Technical Activities (Wakefield)
  - i. Committee Chairs Update
    1. Structural Chair?

Danny Scola has not responded to request.

Geotech will be Zach Car

Environmental: Lara is interested and is having a phone conversation with Paul.

Owan Ojan is a possible structural chair.

- ii. Upcoming Programs?

None

Sandahl stated that a new WWTP has been opened by OCWRC and that this could be a good project to present on.

11. Michigan Section News
  - a. Michigan Section Scholarships

No Update

12. National News

No Update

## Meeting Notes

### 13. Other Items to be Discussed

- a. Region 3, 6, 7 Multi-Region Leadership Conference in Denver, Colorado – July 22-24, 2021
- b. 2021 Legislative Fly-In, Washington DC – Not yet announced
- c. ASCE 2021 Convention in Chicago, IL – October 6-9, 2021
- d. Other Ideas

Drew Sandahl suggested that financial support could be provided to members

### 14. Adjourn (8:29 AM)

Motion by Sandahl, Seconded by Palazzolo

Motion carried unanimously.

### Action Items:

1. Action: Droze and Matheny to transfer accounts.
2. Action: Droze to update the budget for the November meeting.
3. Action: Droze to submit the annual report to Jeremy (Due November 30, 2020)
4. Action: Kozak to send out a zoom invitation for the committee workshop.
5. Action: Matheny to obtain a cost estimate for a Zoom plan.
6. Action: Kozak Star Chapter Website to be added to November meeting agenda
7. Action: Committee Directors to verify interest for Chairs.
8. Action: Committee Directors to invite Chairs to workshop

### Upcoming Meetings/Events:

October 28-30, 2020 –	ASCE Virtual Convention
November 4, 2020 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
December 2, 2020 at 7:15 am –	Video Conference Board Meeting via Zoom Meetings
January 6, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
February 3, 2021 at 7:15 am –	Video Conference Board Meeting via Zoom Meetings
February 21 <sup>st</sup> through the 27 <sup>th</sup> , 2021 –	Engineers Week
March 3, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
April 7, 2021 at 7:15 am –	Video Conference Board Meeting via Zoom Meetings
April 2021	Annual Meeting?
May 5, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
June 2, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings

Link to all Zoom Meetings listed above will be:

<https://us02web.zoom.us/j/83172792412?pwd=TkVpK3IEYkxwRlpQdldJdTNxem5JQT09>

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