

Meeting Minutes

2020-2021 Kick-off Meeting

Date: Wednesday, September 23, 2020

Time: 5:00 P.M.

Location: Video Conference via Zoom Meetings

Link to Meeting:

<https://us02web.zoom.us/j/85006020492?pwd=b2RNVkI3M3dvL002aVFhYStQcHJmQT09>

Meeting ID: 850 0602 0492

Passcode: 665575

1. Welcome (Kozak)
2. 2020 Award Winners (Curtis)
 - a. Young Civil Engineer of the Year: Kevin Brown, PE
 - b. The Franklin D. Meyers, PE Outstanding Civil Engineer of the Year: None.
 - c. Outstanding Civil Engineering Project of the Year: Northwest Interceptor Emergency Rehabilitation
 - d. The James F. Bliskey, PE Quality of Life Project of the Year: None.
3. 2020 Life Members (Curtis)
 - a. Certificates to be mailed this week.
4. Installation of 2020-2021 Board of Directors (Carr)
 - a. Crystal Kozak, PE, President
 - b. Drew Sandahl, PE, President-Elect
 - c. Patrick Droze, PE, Secretary
 - d. Steve Matheny, PE, Treasurer
 - e. Ottavio Palazzolo, PE, Member Services
 - f. Bryce Burkett, PE, Professional Activities
 - g. Paul Wakefield, PE, Technical Activities
5. Introductions (All)
6. **Call to Order at 5:15 PM.**
7. Table of Organization (Kozak)
8. Board of Directors (Kozak)
9. Newsletter (Kozak/Sandahl)
10. Schedule/Calendar (Kozak/Sandahl)
11. Secretary (Sandahl/Droze)
 - a. **May 6, 2020 minutes to be distributed by Sandahl. Minutes to be voted on at the next board meeting.**
12. Budget (Droze/Matheny)
 - a. Review and Approve Outstanding Treasurer Reports
 - i. **MRLC deposit from MDOT received.**
 - ii. **One item was double counted for in the January to March reports. Revised reports to be submitted.**
 - iii. **Wayne State and LTU scholarship checks have been submitted.**
 - iv. **Golf Outing will be included in final report.**
 - b. FY 2020-2021 (10/1/20 – 9/30/21)
 - c. Annual Report
13. Committee Chairs
 - a. Member Services (Matheny/Palazzolo)
 - i. Continuing Education

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- ii. Annual Meeting
 - 1. Split effort between Matheny and Palazzolo due to Annual Meeting for 2020 being postponed due to COVID-19.
 - iii. CYM
 - 1. Inventory of SE Michigan Historic Civil Engineering Landmarks
 - 2. Elections to be held next week.
 - 3. A name change was requested for the group. The proposed name is the “Younger Members Group”. The name is in the bylaws. As such, the bylaws will need to be revised to reflect the name change.
 - 4. Golf Outing was successful. Almost \$3,000 was raised.
 - iv. Website
 - v. New/Dropped Member Contact
 - 1. Cindy Schmitz is the point of contact to obtain this information. This needs to be updated for newsletter distribution. Contact information is cschmitz@ascemi.org.
- b. Professional Activities (Palazzolo/Burkett)
 - i. Student Night
 - ii. History & Heritage
 - iii. Central Business District
 - iv. Project Management
 - 1. This position was filled last year. Palazzolo to provide contact information to update the Committee Chair information.
 - v. Legislative Affairs
 - c. Technical Activities (Burkett/Wakefield)
 - i. Construction
 - ii. Environmental
 - iii. Geotechnical
 - iv. Transportation
 - v. Structural
- ### 14. Programs/Events
- a. Procedures for Setting Up a Program
 - i. Need to create a procedure for virtual programs. Coordinate with James Cassel for insight as East Jordan has provided virtual lunch and learns.
 - b. Other Ideas
 - i. Virtual Programs
 - 1. Branch to consider providing funding for members to receive virtual learning credits. This will be discussed at the next meeting.
 - ii. ASCE Virtual Presentation Teaming Opportunity
- ### 15. Other Items to be Discussed
- a. Michigan Section Scholarships
 - b. ASCE Virtual Convention 2020 – Oct 28-30, 2020
 - c. Region 3, 6, 7 Multi-Region Leadership Conference in Denver, Colorado – July 22-24, 2021
 - d. 2021 Legislative Fly-In, Washington DC – Not yet announced
 - e. ASCE 2021 Convention in Chicago, IL – October 6-9, 2021
 - f. Other Ideas

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- i. 9/11 Truth presentation. Larry Cooper to provide information to Crystal for follow up with National.

16. Adjourn

- a. Motion by Paul and second by Jeremy Curtis. Motion pass 8-0.

Upcoming Meetings/Events:

September 24, 2020 at 10am –	Section Annual Strategic Planning & Board Meeting
October 7, 2020 at 7:15 am –	Video Conference Board Meeting via Zoom Meetings
October 28-30, 2020 –	ASCE Virtual Convention
November 4, 2020 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
December 2, 2020 at 7:15 am –	Video Conference Board Meeting via Zoom Meetings
January 6, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
February 3, 2021 at 7:15 am –	Video Conference Board Meeting via Zoom Meetings
February 21 st through the 27 th , 2021 –	Engineers Week
March 3, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
April 7, 2021 at 7:15 am –	Video Conference Board Meeting via Zoom Meetings
April 2021	Annual Meeting?
May 5, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings
June 2, 2021 at 7:15am –	Video Conference Board Meeting via Zoom Meetings

Link to all Zoom Meetings listed above will be:

<https://us02web.zoom.us/j/83172792412?pwd=TkVPK3IEYkxwRlpQdldJdTNxem5JQT09>

Meeting ID: 831 7279 2412

Passcode: 775577

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