

Meeting Notes

2020-2021 Meeting No. 5 – February 2021

Date: Wednesday, February 3, 2021

Time: 7:15am

Location: Video Conference via Zoom Meetings

Link to Meeting: <https://us02web.zoom.us/j/83172792412?pwd=TkVPK3lEYkxwRlpQdldJdTNxem5JQT09>

Meeting ID: 831 7279 2412

Passcode: 775577

1. Call to Order (Kozak) – 7:19

Board Attendees: Kozak, Sandahl, Droze, Matheny, Palazzolo, Burkett, Wakefield*

Board Absentees: Curtis

Others: Kevin Brown, James Cassel, Ashley Lesser

**Wakefield left at 8:06 AM*

2. Approval of Agenda (Kozak)

Motioned to approve by Sandahl, Seconded Wakefield

The motion was approved unanimously.

3. Approval of Meeting Minutes (Droze)

- a. January 2021 Meeting Minutes

Motion to approve by Matheny and Seconded by Palazzolo. Motion carried unanimously.

Action: Droze to send January meeting minutes to Lesser for posting to the website.

4. Approval of Treasurer's Report (Matheny)

- a. Approval of January 2021 Treasurer's Report

Droze requested that the budget for continuing education be listed. A budget of \$2000 had been discussed at the November meeting.

Action: Matheny to include a \$2000 budget for continuing education.

Motion to approve January treasurer's report by Droze and Seconded by Wakefield .

Motion carried unanimously.

- b. 2020-2021 Annual Report – Future

5. Past President Update/Report (Curtis)

No Report.

6. President-Elect (Sandahl)

- a. Newsletter

Meeting Notes

Sandahl reported that a newsletter will be sent this month. A writeup will be provided for the Steudle Speaker Series presentation.

Action: Burkett to send a write up on the Steudle presentation to Sandahl.

Action: Sandahl will issue a newsletter this month (Planned for 2/14/21).

Drew indicated that the job posting was well received by the membership. The group generally liked the idea of the job posting and it was discussed that future postings may be added to the newsletter.

- b. Calendar Update
7. President (Kozak)
- a. Virtual Platform for Meetings & Programs

The group discussed that the January speaker series event used WebEx without issue. Wakefield indicated that a Google form was set up to allow for advance registration.

- b. Article for Michigan Engineering Newsletter

January 15 was the previous deadline. The next newsletter is listed as 3/17/2021.

It was proposed that the Branch will submit articles that appear from the next Branch newsletter.

8. Member Services Committee (Palazzolo)
- a. Committee Chairs Update

Ashley Lesser is looking to add newsletters to the ASCE website.

Action: Sandahl to send Fall/Winter newsletter to Ashley for posting on website.

- b. Annual Meeting

Kozak discussed that National has recommended that in-person meetings are suspended through June of 2021.

Sandahl suggested that the awards should still proceed, but include a virtual presentation of each project (awarded and honorable mentions).

Action: Kozak to contact Section to see timeline for awards.

Action: Group to brainstorm on ideas for possible charitable donations using unused fund balance.

- c. YMG
 - i. Inventory of SE Michigan Historic Civil Engineering Landmarks

Meeting Notes

St. Claire River Tunnels remain as a site to be visited.
The report needs to be completed for the YCUA water tower.

ii. Officer Vacancies

Brown reported that the group is still in need of a Treasurer.

iii. Student Night

Student night is protected for February 23, 2021, but this is subject to change.
Brown stated that the group is Looking to use Zoom with Breakout rooms.
Brown asked the group whether registration fees should still be used.
Matheny stated that there is ample budget to cover any small costs that might be incurred.
Brown stated that a trivia game may be added.

d. Upcoming Programs?

No other updates.

9. Professional Activities Committee (Burkett)

a. Committee Chairs Update

i. Looking for Legislative Affairs Chair

b. Upcoming Programs?

i. Storyteller Series – Kirk Steudle: Wednesday, January 20, 2021

33 people attended the presentation.
Burkett will provide an ASCE gift.

Action: Kozak to coordinate a Storyteller meeting with Roy Rose.

Action: Wakefield to coordinate a Storyteller meeting with Fritz Klinger.

ii. AECOM Segment 3 I-75: February 17, 2021

James Cassel stated that AECOM has not provided confirmation on the 2/17 date. As soon as this is confirmed, the information will be provided to Burkett for developing a flyer.

Action: Cassel to confirm date with AECOM and prepare flyer for the Segment 3, I-75 project.

iii. Jim Surhigh: March 2021

Still tentative at this point. Looking a story-teller series.

iv. HNTB (I-94) or Gordie Howe Bridge: April 2021??

Still tentative at this point.

Meeting Notes

10. Technical Activities (Wakefield)

- a. Committee Chairs Update
- b. Upcoming Programs?
 - i. January 12, 2021: FRP Composites

16 attended this program.

- ii. February 5, 2021: The Press/321 Automated Parking Jobsite Tour

Friday at 3:30 and will be live-streamed over MS Teams. 30 have RSVP'd.

- iii. Geotechnical (Zach Carr) – Date?

Approval from Client has been provided. Presentation is still pending.

- iv. First Week of February 2021: Structural (Owjan Hastroodi)

84 RVSP for this event.

- v. First Week of March 2021: Environmental (Lara Syrocki)

- vi. First Week of April 2021: Transportation (Steve Werling)

11. Michigan Section News

- a. Michigan Section Scholarships

No Update.

12. National News

Sandahl stated that ASCE has adopted a new Code of Ethics.

13. Other Items to be Discussed

- a. Region 3, 6, 7 Multi-Region Leadership Conference in Denver, Colorado – July 22-24, 2021
- b. 2021 Legislative Fly-In, Washington DC – Not yet announced
Registration has passed, but the Fly-In will be virtual.
- c. ASCE 2021 Convention in Chicago, IL – October 6-9, 2021
- d. Other Ideas

Ashley Lesser stated that she has not been receiving flyers for ASCE.

Sandahl to forward a recent flyer to help with troubleshooting so that events can be posted to the ASCE SE-Michigan website.

14. Adjourn – 8:16 AM

Matheny motioned to adjourn the meeting, seconded by Sandahl. The motion was approved unanimously. (Wakefield not present)

Meeting Notes

Action Items Review

1. **COMPLETED:** Develop a flyer for storyteller (Stuedle) and plan to send after the Christmas Holiday.
2. **COMPLETED:** Brainstorm ideas about how ASCE Student Night can be hosted virtually
3. **ONGOING:** Group is to review information for virtual platform services to develop support for a final decision.
4. **COMPLETED:** Droze to send December meeting minutes to Lesser for posting to the website.
5. **Action:** All Board Members to brainstorm ideas for Michigan Engineering newsletter.
6. **COMPLETED:** Burkett to send Flyer to membership for 1/20/21 Speaker Series presentation.

New Action Items:

- **Droze to send January meeting minutes to Lesser for posting to the website.**
- **Matheny to include a \$2000 budget for continuing education.**
- **Burkett to send a write up on the Stuedle presentation to Sandahl.**
- **Sandahl will issue a newsletter this month (2/14).**
- **Kozak to coordinate a Storyteller meeting with Roy Rose.**
- **Wakefield to coordinate a Storyteller meeting with Fritz Klinger.**
- **Sandahl to send Fall/Winter newsletter to Ashley for posting on website.**
- **Kozak to contact Section to see timeline for awards.**
- **Group to brainstorm on ideas for possible charitable donations using unused fund balance.**
- **Cassel to confirm date with AECOM and prepare flyer for the Segment 3, I-75 project.**
- **Sandahl to forward a recent flyer to help with troubleshooting so that events can be posted to the ASCE SE-Michigan website.**

Upcoming Meetings/Events:

January 12, 2021 –

January 13, 2021 –

January 20, 2021 –

February 3, 2021 at 7:15 am –

February 5, 2021 –

February 17, 2021 –

February 21st through the 27th, 2021 –

March 3, 2021 at 7:15am –

March 2021 –

March 17, 2021 –

March 2021 –

April 7, 2021 at 7:15 am –

April 2021 –

April 2021 –

Technical Activities Program: FRP Composites

Articles due to ACEC for Michigan Engineering Newsletter

Professional Activities Program: Storyteller Series – Kirk Stuedle

Video Conference Board Meeting via Zoom Meetings

Technical Activities Program:

The Press/321 Automated Parking Jobsite Tour

Professional Activities Program: AECOM Segment 3 I-75

Engineers Week

Video Conference Board Meeting via Zoom Meetings

Technical Activities Program: Environmental

Articles due to ACEC for Michigan Engineering Newsletter

Professional Activities Program: Jim Surhigh

Video Conference Board Meeting via Zoom Meetings

Technical Activities Program: Transportation

Professional Activities Program:

Meeting Notes

April 2021

May 5, 2021 at 7:15am –

[May 12, 2021 –](#)

June 2, 2021 at 7:15am –

[July 14, 2021 –](#)

September 15, 2021 –

November 10, 2021 –

HNTB (I-94) or Gordie Howe Bridge???

Annual Meeting?

Video Conference Board Meeting via Zoom Meetings

[Articles due to ACEC for Michigan Engineering Newsletter](#)

Video Conference Board Meeting via Zoom Meetings

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Link to all Zoom Meetings listed above will be:

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MINUTES APPROVED ON 3/3/2021