

Meeting Agenda

2017-2018 Board Meeting No. 3

Date: November 1, 2017

Time: 7:15 AM

Location: Nello's, Royal Oak

1. Call to Order **Kelly**
 - a. 7:20 am start
 - b. Present: David Kelly, Jeremy Curtis, Crystal Kozak, Patrick Droze, Steve Matheny
 - c. Absent: Zach Carr, Drew Sandhal, Dana Temerowski
 - d. Guests: None

2. Approval of Agenda **Kelly**
 - a. *Motion to Approve Agenda by S. Matheny, second by P. Droze, passed by all.*

3. Approval of Meeting Minutes **Curtis**
 - a. Approval of Oct 2017 Meeting No. 2 Minutes
 - i. *Motion to approve Oct 2017 meeting minutes by C. Kozak, second by D. Temerowski, passed by all.*

4. Approval of Treasurer's Report(s) **Kozak**
 - a. October 2017 Report
 - i. *Jeremy contacted Nancy Berson (ASCE National) about Section dues. Cindy Schmitz stated that 1st quarter dues were not sent out, but will be in the mail by the start of November.*
 - ii. *Crystal to review what the historical dues have been over the past few years, this will be what the budget number will be based on.*
 - iii. *Not adjusting the PayPal account, will encourage members to utilize the Friends and Family payment to avoid fees, this worked well on the recent Jason Ross presentation.*
 - iv. *Need to review the CYM budget before adding it to the Branch budget.*
 - v. *Deposits included PayPal payments from 2017 Golf Outing, Sinkhole Tour, Infrastructure Program, and CBD Program.*
 - vi. *Expenses included reimbursement for President's and Governor's Forum.*
 - vii. *Tabled Nov 2017 Treasurer's Report to the Dec. Meeting.*

Action: C. Kozak to follow-up with ASCE National Section dues.
Action: C. Kozak to finalize budget after receiving approved CYM budget.

5. Member Services Committee **Sandahl**
 - i. Committee Chairs Update
 - ii. Annual Meeting
 - iii. Website
 - iv. Scholarship

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6. Professional Activities Committee

Droze

i. Committee Chairs Update

1. *All chairs returning, still need to contact L. Vermulen (CBD Committee)*

ii. Upcoming programs/events

1. *Patrick provided a planned list of programs for the Professional Activities Group.*
 - a. *Programs include: ASCE Report Card, Michigan Central Station, GLWA Waterworks Park, Model T Plant, YCUA Historic Water Tower*
 - b. *S. Matheny to reach out to his contact about a tour of the Ann Arbor Water Treatment Plant*
2. *Working to set up a tour of little Caesars Arena*

7. Technical Activities

Matheny

i. Committee Chairs Update

1. *Still looking for a new Environmental Chair*

ii. Programs/events

1. *21 people attended the Jason Ross speech on October 27th.*
 - a. *Create a national infrastructure bank, not P3*
2. *Katie Lamb planning a Geotechnical Committee Program on Dec. 6*
3. *Looking at setting up a Detroit Day.*
 - a. *Probably on a Friday to see project sites in the City and possibly visit a consulting firm to do networking.*
 - b. *Similar program running in Chicago.*
 - c. *Program in April, May, or June.*
4. *Steve will develop a list of planned programs to coordinate with the Professional Activities programs.*

8. CYM

Droze

i. *CYM would like to hold some social events with the Board to help improve turnout.*

1. *Board will support and attend the meetings (if possible), but will still leave it up to CYM to set-up the time and locations.*

ii. *Tavio would like to update the CYM by-laws*

iii. *Position Detroit for the 2020 Region 3, 6, &7 Leadership Conference.*

iv. *Set up a page specifically for CYM on the Branch website*

v. *CYM looking to hold Student Night at U of M during Engineers Week.*

9. Past-President

Temerowski

- a. *D. Temerowski to send out By-laws to membership to review changes that included elimination of the Reception and Membership Committee.*

10. President-Elect

Carr

- a. *Coordinate with Kelly for proper handoff*

i. *D. Kelly and Z. Carr need to still meet*

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- b. Newsletter
- c. Calendar

- 11. Michigan Section News **Kelly**

- 12. National News **Kelly**

- 13. Other Items to be Discussed **All**
 - a. Michigan Section Kick-Off Meeting???
 - b. Michigan Section Scholarships??? Need to make student groups aware of these through CYM liaisons.
 - c. Region 3, 6, 7 Leadership Conference, Omaha, NE – January 26-27, 2018
 - i. *D. Sandahl or S. Matheny would be good candidates to attend this meeting*

- 14. Adjourn **Kelly**
 - a. *Motion to adjourn at 8:05 AM by C. Kozak, second by P. Droze, passed by all.*

Action Items:

- C. Kozak to follow-up on historical year dues received.*
- C. Kozak to finalize budget after receiving approved CYM budget.*
- C. Kozak to contact National about Sections dues.*
- D. Temerowski to send out by-laws to membership for approval to remove Reception and Membership committee*

Upcoming Meetings/Events:

- December 6, 2017 - Board Meeting at Nello's Restaurant, Royal Oak, MI
- January 3, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI
- February 7, 2018 at 7:15 am - Board Meeting at Nello's Restaurant, Royal Oak, MI

February?? – Engineers Week

February??, 2018 – Annual Meeting w/ ???

- March 7, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI
- March 13-15, 2018 – Legislative Fly-in
- March 21, 2018 – Michigan Lobby Day, Lansing, MI
- April 4, 2018 - Board Meeting at Nello's Restaurant, Royal Oak, MI
- May 2, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI
- June ???, 2018 – End of the Year Meeting at ???**