

Meeting Minutes

2017-2018 Board Meeting No. 4

Date: December 6, 2017

Time: 7:15 AM

Location: Nello's, Royal Oak

1. Call to Order **Kelly**
 - a. 7:18 am start
 - b. Present: David Kelly, Zach Carr, Jeremy Curtis, Crystal Kozak, Drew Sandhal, Patrick Droze, Dana Temerowski
 - c. Absent: Steve Matheny
 - d. Guests: Tavio Palazzolo

2. Approval of Agenda **Kelly**
 - a. *Motion to Approve Agenda by D. Temerowski, second by C. Kozak, passed by all.*

3. Approval of Meeting Minutes **Curtis**
 - a. Approval of Nov 2017 Meeting No. 3 Minutes
 - i. *Motion to approve Nov 2017 meeting minutes by C. Kozak, second by D. Temerowski, passed by all.*

4. Approval of Treasurer's Report(s) **Kozak**
 - a. October 2017 Report
 - i. *Discussed CYM budget with CYM President, T. Palazzolo. Revised CYM budget is included in SE Branch budget.*
 - ii. *Reviewed Oct & Nov Treasurer's Report, C. Kozak to revise reports to include the bank interest in line 23.*
 - iii. *FY 2016-17 final report was submitted to the Michigan Section.*
 - iv. *C. Kozak to look into eliminating Chase Bank fees.*
 - v. *Removed the PayPal button on the website, all programs will instruct attendees how to pay on PayPal without being charged a fee.*
 - vi. *Motion to approve Oct. & Nov 2017 Treasurer's Reports as noted by Z. Carr, second by D. Temerowski, passed by all.*

C. Kozak to look into eliminating Chase Bank fees.

5. Member Services Committee **Sandahl**
 - i. Committee Chairs Update
 - ii. Annual Meeting
 1. *Looking into possible venues (Belle Isle, Ren Cen, etc.)*
 - a. *To be held in March or April (need to avoid Spring Break)*
 - iii. Website
 - iv. Scholarship

Meeting Minutes

6. Professional Activities Committee **Droze**
- i. Committee Chairs Update
 - 1. *Need to replace L. Vermulen (CBD Committee)*
 - ii. Upcoming programs/events
 - 1. *Civil Engineer to Manager, free webinar on Dec. 13th*
 - 2. *Tour of Little Caesars Arena on Dec. 15th*
 - 3. *Y. Khasawneh is developing a Geosytec presentation for July 2018*
 - 4. *Patrick is still tracking the planned list of programs for the Professional Activities Group.*
 - a. *Programs include: ASCE Report Card, Michigan Central Station, GLWA Waterworks Park, Model T Plant, YCUA Historic Water Tower*
 - b. *S. Matheny to reach out to his contact about a tour of the Ann Arbor Water Treatment Plant*
7. Technical Activities **Matheny**
- i. Committee Chairs Update
 - ii. Programs/events
8. CYM **Droze**
- i. *Discussion on Student Night being held at U of M instead of one of the three Metro Detroit universities.*
 - 1. *Concern about attendance from students and companies, cost, and when the event will be held.*
 - 2. *CYM will discuss the board's concerns at their next meeting.*
 - ii. *CYM Facebook and LinkedIn accounts need to be rectified to allow current CYM leadership to edit.*
 - iii. *Friends of Foster Kids Gift Wrapping event on Dec. 14th*
9. Past-President **Temerowski**
- a. *D. Temerowski to send out By-laws to membership to review changes that included elimination of the Reception and Membership Committee.*
10. President-Elect **Carr**
- a. Newsletter
 - i. *Working to send out a newsletter by the end of the month.*
 - b. Calendar
11. Michigan Section News **Kelly**
12. National News **Kelly**
13. Other Items to be Discussed **All**

Meeting Minutes

- a. Michigan Section Kick-Off Meeting???
 - b. Michigan Section Scholarships??? Need to make student groups aware of these through CYM liaisons.
 - c. Region 3, 6, 7 Leadership Conference, Omaha, NE – January 26-27, 2018
 - i. *S. Matheny would be good candidates to attend this meeting*
 - ii. *Have another CYM Member sign up for the conference*
14. Adjourn **Kelly**
- a. *Motion to adjourn at 8:15 AM by C. Kozak, second by D. Temerowski, passed by all.*

Action Items:

C. Kozak to look into eliminating Chase Bank fees.

D. Temerowski to send out by-laws to membership for approval to remove Reception and Membership committee

Upcoming Meetings/Events:

January 10, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI

February 7, 2018 at 7:15 am - Board Meeting at Nello's Restaurant, Royal Oak, MI

February 18-24, 2018 – Engineers Week

March or April, 2018 – Annual Meeting

March 7, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI

March 13-15, 2018 – Legislative Fly-in

March 21, 2018 – Michigan Lobby Day, Lansing, MI

April 4, 2018 - Board Meeting at Nello's Restaurant, Royal Oak, MI

May 2, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI

June ???, 2018 – End of the Year Meeting at ???