

Meeting Minutes

2017-2018 Board Meeting No. 6

Date: February 7, 2018
Location: Nello's

Time: 7:15 AM

1. Call to Order **Kelly**
 - a. 7:59 am start
 - b. Present: David Kelly, Drew Sandahl, Patrick Droze, Zach Carr,
 - c. Absent: Crystal Kozak, Jeremy Curtis, Steve Matheny, Dana Temerowski

2. Approval of Agenda **Kelly**

Motion to Approve Agenda by Z. Carr, second by P. Droze, passed by all.

3. Approval of Meeting Minutes **Curtis (Presented by Kelly)**
 - a. Approval of January 10 2018 Meeting No. 5 Minutes
Motion to approve January 10, 2018 meeting minutes by P. Droze, second by D. Sandahl, passed by all.

4. Approval of Treasurer's Report(s) **Kozak (Presented by Kelly)**
 - a. December 2017 Report and January 2018 Report
The group discussed whether there should be more expenses under the CYM Conference when comparing the actual expenses versus the budgeted expenses – the group suspected that those were perhaps picked up by ASCE National. It was noted that the January report should be revised to have a 2018 end date.

Motion to approve as noted December 2017 and January 2018 report Z. Carr, second by D. Sandahl, passed by all
A: C. Kozak to modify the end date of the January 2018 report.

5. Member Services Committee **Sandahl**
 - a. Annual Meeting
D. Sandahl provided an update on his research of venues for the annual meeting. Since the previous meeting, a tour had been completed of the Belle Isle Boat House. The event venue is partially under construction as part of an ongoing restoration of the once grand structure. The ballroom and spaces that the event attendees would pass through are in finished condition, so the event would still maintain a high class appearance. There are other areas in sight that are in disrepair, but it will help support a narrative. The cost to rent the space is \$2650 (for the ball room). The proceeds from this rental will support staff costs with the remainder going to the restoration project. Drew has tentatively placed a hold on April 28, 2018. At this time, he is planning on 75 people.

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The event will be catered by an external vendor. Drew has contacted Slows and Andiamo. Slows is not available due to other bookings. Andiamo has not returned pricing for food but did provide bar pricing (\$5/person/hour). It was suggested that Drew look into the vendor used at the Michigan Science Center event.

A logistics plan for the day was documented by Drew. He proposed that attendees would meet at the at the BIBC around 2:00 or 3:00 pm, then conduct a tour of the island which would be provided by a chartered bus service. Hors d'oeuvres will be served prior to the bus tour. The bus tour would include stops such as the aquarium or conservatory.

Costs are projected now at \$7200 (\$8000 is the budget). The event will cost approximately \$75 per person.

D. Kelly stated that there may be diminished interest in starting the event that early citing that some attendees will require sitters. D. Sandahl stated that he would contact the various venues to see if they could be open later. P. Droze also stated that he would reach out to MDNR to see if there are any presentations that could be coordinated. He also agreed to help improve the flyer appearance working with a graphic artist at OHM.

The board motioned to authorize Drew Sandahl to place a deposit on the Belle Isle Boat Club for April 28, 2018. Motion by Z. Carr, supported by P. Droze and passed by all.

Action: D. Sandahl to place deposit on Belle Isle Boat Club

Action: P. Droze to reach out to MDNR on presentations and program options.

Action: P. Droze to work with OHM Graphic Designer to improve the event invitation flyer.

- b. Website

- 6. Professional Activities Committee **Droze**
 - a. Committee Chairs Update
 - b. Upcoming programs/events
Chris Owen is still working on a meeting for the ASCE report card rollout. He is also proposing a legislative update in the early summer.

- 7. Technical Activities **Matheny**
 - a. Programs/events
No update.

- 8. CYM **Droze**
 - a. Student Night
 - i. *P. Droze stated that CYM has received some responses for corporate attendees but is still looking for more vendors. It was discussed that an additional constant contact blast would be beneficial.*

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- Action: Z. Carr to issue a CC e-mail blast to general membership.*
- ii. *CYM has reached out to the student chapters at LTU, WSU and UDM to ensure students are in attendance.*

NOTE: THE MEETING WAS SUSPENDED AT THIS POINT (8:30 AM) DUE TO TIME LIMITATIONS.

THE FOLLOWING ITEMS ARE LEFT FOR INFORMATIONAL PURPOSES ONLY

- b. CYM Scholarship:
 - c. Golf Outing
- 9. Past-President **Temerowski**
 - 10. President-Elect **Carr**
 - a. Newsletter
 - b. Calendar
 - 11. Michigan Section News **Kelly**
 - a. Michigan Section Scholarship
 - 12. National News **Kelly**
 - 13. Other Items to be Discussed **All**
 - a. Zach has a couple of willing candidates for vacant/inactive Committee Chairs
 - b. Region 3, 6, 7 Leadership Conference, Omaha, NE – January 26-27, 2018
 - 14. Adjourn **Kelly**
 - a. *Motion to adjourn at 8:30AM by Z. Carr, second by D .Sandahl, passed by all.*

Action Items:

Upcoming Meetings/Events:

March 7, 2018 at 7:15 am - Board Meeting at Nello's Restaurant, Royal Oak, MI

February 19, 2018 – CYM Student Night

February 18-24, 2018 – Engineers Week

April 28, 2018 – Annual Meeting (PENDING)

March 7, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI

March 13-15, 2018 – Legislative Fly-in

March 21, 2018 – Michigan Lobby Day, Lansing, MI

April 4, 2018 - Board Meeting at Nello's Restaurant, Royal Oak, MI

May 2, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI

June ???, 2018 – End of the Year Meeting at ???

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