

Meeting Minutes

2017-2018 Board Meeting No. 7

Date: March 7, 2018
Location: Conference Call

Time: 7:15 AM

1. Call to Order **Kelly**
 - a. 7:17 am start
 - b. Present: David Kelly, Zach Carr, Jeremy Curtis, Crystal Kozak, Drew Sandahl, Patrick Droze, Steve Matheny
 - c. Absent: None

2. Approval of Agenda **Kelly**
 - a. Add Board Member Nomination and Civil Engineer of the Year discussion.
Motion to Approve Agenda by C. Kozak, second by S. Matheny, passed by all.

3. Approval of Meeting Minutes **Curtis**
 - a. Approval of February 7, 2018 Meeting No. 6 Minutes
Motion to approve February 7, 2018 meeting minutes by C. Kozak, second by Z. Carr, passed by all.
A: Have Mike Nicolls place all the approved meeting minutes on the website.

4. Approval of Treasurer's Report(s) **Kozak (Presented by Kelly)**
 - a. December 2017 Report and January 2018 Report
It was noted that both CYM members signed up for the Regional Conference as CYM members so only one reimbursement was provided by national.

Motion to approve as noted February 2018 report S. Matheny, second by J. Curtis, passed by all.
A: C. Kozak will follow-up with Bryan Swenson on cash and checks and a final report for the Student Night.

5. Member Services Committee **Sandahl**
 - a. Annual Meeting
 - i. D. Sandahl provided an update on the annual meeting.
 1. Agreement signed, and deposit submitted for Belle Isle Boathouse
 2. Agreement with Andiamo's.
 3. Working to finalize the tour and bus (Conservatory, Aquarium, Fountain, or Yacht Club).
 - a. Tour is optional but will be limited to the first 50 people to sign up.
 4. Looking at a start time of approximately 3:00.
 5. Flyer is being drafted and finalized.
 - a. Dana to provide some pictures to Drew for the flyer.

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- b. *Flyer to be sent out 6 weeks prior to the event.*
 - 6. *Cash Bar for alcohol.*
 - ii. *Dana will provide David with the PowerPoint presentation for last year's meeting.*
 - b. Website

 - 6. Professional Activities Committee **Droze**
 - a. Committee Chairs Update
 - i. *Pat to connect with John Stevenson at WSP about a committee chair.*
 - b. Upcoming programs/events
 - i. *ASCE report card was rolled out (S. Matheny attended the presentation in Lansing)*
 - ii. *Chris Owen is looking at doing a meeting to show the report card locally*
 - iii. *James Cassel stated that there won't be a meeting at the Michigan Central Depot. Looking for an April meeting at Waterworks Park.*

 - 7. Technical Activities **Matheny**
 - a. Programs/events
 - i. *Ann Arbor Treatment Plant Tour on March 23rd.*
 - ii. *Thermopiles at U of M on April 13th.*
 - iii. *Tour of Detroit Construction Sites, if WSU will host on April 14th*

 - 8. CYM **Droze**
 - a. Student Night
 - i. *Student Night*
 - 1. *Event was held at LTU and came together really well*
 - 2. *Consider moving Student Night to earlier in the year, possibly even in November to increase job openings for attendees. Need to avoid school career fairs.*
 - A: P. Droze to make recommendation for moving Student Night to the fall to CYM.***
 - b. CYM Scholarship
 - i. *Tavio finalized the form and pushed it out to membership*
 - ii. *State scholarship has been sent out to membership*
 - c. Golf Outing

 - 9. Past-President **Temerowski**

 - 10. President-Elect **Carr**
 - a. Newsletter
 - i. *Try to get a newsletter out before the end of March, send to the Board for review before sending out.*
 - b. Board Elections
 - i. *Recommended asking Tavio Palazollo to run for the position of Director of Technical Activities.*
A: Z. Carr to contact Tavio prior to sending out the ballot.
 - c. Civil Engineer of the Year
 - i. *Recommended nomination of Jacob Rushlow for Civil Engineer of the Year.*

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| 11. Michigan Section News | Kelly |
| a. Michigan Section Scholarship | |
| i. <i>ASCE Report Card released on March 6th.</i> | |
| 12. National News | Kelly |
| a. Legislative Fly-in | |
| i. <i>Fly-in is the week of March 11th</i> | |
| 13. Other Items to be Discussed | All |
| 14. Adjourn | Kelly |
| a. <i>Motion to adjourn at 8:30AM by Z. Carr, second by D .Sandahl, passed by all.</i> | |

Action Items:

Have Mike Nicolls place all the approved meeting minutes on the website.

C. Kozak will follow-up with Bryan Swenson on cash and checks and a final report for the Student Night.

P. Droze to make recommendation for moving Student Night to the fall to CYM.

Z. Carr to contact Tavio prior to sending out the ballot.

Upcoming Meetings/Events:

April 28, 2018 – Annual Meeting at Belle Isle Boathouse

May 2, 2018 – Board Meeting at Nello's Restaurant, Royal Oak, MI

June ???, 2018 – End of the Year Meeting at ???