

Meeting Agenda

2018-2019 Meeting No. 9

Date: May 1, 2019
Time: 7:15 A.M.
Location: Nello's (Royal Oak)

(Notes denoted in blue text)

Board Members Present: Zack Carr, Jeremy Curtis, Tavio Palazzolo, Patrick Droze, Drew Sandahl, Steve Matheny, Dave Kelly

Absent: Crystal Kozak

Others Present: Kevin Brown

1. Call to Order (Carr)

The meeting was called to order at 7:20 am.

2. Approval of Agenda (Carr)

Motioned by Matheny, Seconded by Curtis. Motion passed unanimously.

3. Past President Update/Report (Kelly)

- a. Award Winners - DONE
- b. Annual Meeting Assistance - DONE

Awards are complete and ready for pickup.

4. Approval of Meeting Minutes (Kozak)

- a. April 2019 Minutes status

Meeting minutes were reviewed and approved. Motion by Matheny and Seconded by Curtis. Motion passed unanimously.

5. Approval of Treasurer's Report (Sandahl)

- a. March & April Treasurer's Reports

Drew provided an overview of the March and April report (the April report was not complete yet). It was noted that the date needed to be updated to 2019.

Curtis motioned, Palazzolo seconded to approve the March report. The motion was approved unanimously.

6. Member Services Committee (Droze)

- a. Annual Meeting
 - i. Location Set – Event is May 11th at Lochmoor Club
 - ii. Distribute Flyer - DONE
 - iii. Any loose ends??

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Patrick presented that as of 4/30, only 24 registrations have been received thus far. The group discussed enticing additional folks to attend by contacting past Presidents and other vendors related to the awards.

The cost of the program was discussed and whether the low turnout provides exposure to the branch. It was stated by Droze that the contract is set to scale with the number of attendees.

- b. Committee Chairs Update
 - c. Upcoming Programs
7. Professional Activities Committee (Matheny)
- a. Committee Chairs Update
 - i. Vacant chairs: Legislative, Project Management
 - b. Upcoming Programs

No updates.

8. Technical Activities (Tavio)
- a. Committee Chairs Update
 - i. Vacant Chairs - Construction
 - b. Upcoming Programs
 - i. Asphalt Plant - Spring

Tavio stated that the Event at Cadillac is still pending.

- ii. HNTB I-94 project in Detroit – Update?

It was suggested by Matheny that the I-94 project is deferred to be part of the MRCC event.

9. CYM (Droze)
- a. Joint Events
 - b. Student Night – what to do next year
 - c. CYM Scholarship
 - d. Golf Outing

Start issuing notices as Save the Dates.

- e. Committee Meetings for January 2020- Regional call update

Kevin provided an update on the MRCC. The group is planning to coordinate a student event

Kevin will provide a 5-10 minute presentation on MRCC at the annual meeting.

Discussion of corporate sponsorship options for the event..

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Kevin presented a proposal for dinner at the Henry Ford. The event was estimated at \$22,000. The board deferred action on authorizing a 10% deposit due to the concurrent nature of this charge with the Annual meeting deposit.

10. President-Elect (Curtis)
 - a. Newsletter

Second newsletter is out.

- b. Calendar Update
 - c. Past Awards on website – Update status

Jeremy reported that Mike Nichols has updated the website with events and award recipients.

11. Michigan Section News
 - a. Award nominations sent to State Section before April 1st!! – DONE

12. National News
 - a. Life Membership - DONE and contacted
 - b. Fly-In Attendance – Steve to provide update

13. Other Items to be Discussed (*current meeting discussion noted in blue text*)

- ~~a) Kozak to send approved February meeting minutes to Nicolls for posting on website.~~
- b) Board to consider revising award nomination forms for next year to more specifically outline the deliverable due to many questions from this year's participants.
- ~~c) Carr to set up awards meeting with Kelly and make determination on awards.~~
- ~~d) Carr to send award winners to Section after selection has been made for consideration for Section awards by April 1, 2019.~~
- e) Carr to talk to Paul Wakefield at FK Engineering to determine appropriate committee chair for his interests.
- f) Curtis to send out Autonomous Cars Tour flyer this week.
- g) Carr to talk to Jacob Rushlow about Section participating in 2020 hosting of MRLC.
- h) Matheny and Kozak to look through files for last year's Annual Meeting program so awards can be updated on ASCE website.
- ~~i) Matheny/Burkett to provide final report from Zoo program to Sandahl.~~
- j) Carr to discuss alternative reviewer for Annual Meeting awards with Section. (Carr to discuss with Jacob Rushlow)*
- ~~k) All to brainstorm on new officer for 2019-2020 Branch Board.~~
- ~~l) Curtis to send out mid February Newsletter.~~
- m) Wolters to research when other career fairs are held and when firms are hiring to determine if moving Student Night to the Fall is appropriate. (*Incomplete*)
- n) Matheny to introduce George Mansour to Melissa McKinley. (*Incomplete*)
- o) Kelly to look into a potential coworker for Construction Chair.
- p) Carr to coordinate with Rebecca Wolters with CYM to organize Branch/CYM social activity.
- q) CYM to tell Board what they need and how we can help for 2020 MRLC.
- r) Begin issuing notices for the CYM Golf Outing (*new*)

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Upcoming Meetings/Events

October 3, 2018 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI
November 7, 2018 at 7:15am — Board Meeting at Nello's Restaurant, Royal Oak, MI
December 5, 2018 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI
January 9, 2019 at 7:15am — Board Meeting at Nello's Restaurant, Royal Oak, MI
February 8, 2019 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI
February 17th through the 23rd, 2019 — Engineers Week
February 21, 2019 — Student Night at Wayne State University
March 6, 2019 at 7:15am — Board Meeting at Nello's Restaurant, Royal Oak, MI
March 14, 2019 — Northern Concrete Tour
March 29, 2019 — ACM Tour
April 10, 2019 at 7:15 am — Board Meeting at Nello's Restaurant, Royal Oak, MI
May 1, 2019 at 7:15am — Board Meeting at Nello's Restaurant, Royal Oak, MI
May 11th, 2019 — Annual Meeting at Lochmoor Club, Grosse Pointe Woods, MI
June ??, 2019 — End of the Year Meeting at ???
June 27, 2019 — Annual Golf Outing at Greystone Golf Course
March 12 & 13 2019 - ASCE Society Washington D.C. Legislative Fly-in, Arlington, VA
January 10 & 11 — Multi-Regional Conference (hosted by CYM)

Motion by Matheny and Seconded by Curtis to adjourn at 8:22 was unanimously approved.