

## 2015 - 2016 Board Meeting No. 4

Date: December 2, 2015 Time: 7:15 am

Location: Nello's Restaurant, Royal Oak, MI

1. Call to Order Stoops
  - a. 7:21 am
  - b. Present: D. Kelly, J. Curtis, E. Bantios, J. Stoops, D. Sandahl, C. Kozak
  - c. Absent: D. Temerowski
2. Approval of Agenda All
  - a. Motion to approve Agenda by D. Kelly, seconded by E. Bantios, motion passed all in favor.
3. Approval of Meeting Minutes Kelly
  - a. The November minutes were distributed on December 1, 2015. To be approved in January.
4. Approval of Treasurer's Report(s) Carr
  - a. September and October to be distributed to board today by Z. Carr.
  - b. Reports to be approved in January 2016.
  - c. 2014-2015 end of year section treasurer report was completed and sent to section.
5. Committee Chair Reports
  - a. Member Services Committee Curtis
    - i. Website (update)
      1. Upcoming legislative program and January social event need to be posted to website.
    - ii. Annual Meeting
      1. Targeted for March 19, 2016. Location either Palazzo di Bocci, curling, or upscale bowling (e.g., Lucky's or Punch Bowl).
    - iii. Membership Updates
      1. None.
    - iv. Upcoming programs/events.
      1. None.
  - b. Professional Activities Committee Kozak
    - i. Legislative Affairs Committee (C. Owen)
      1. Legislative fly-in set for next March (Stoops and Kelly to attend).
    - ii. Project Management Committee (Open)
      1. Possible M-1 Rail VSMF program (D. Kelly to follow).
    - iii. Central Business District Committee (L. Vermeulen)
      1. No update.
    - iv. History and Heritage Committee (K. Qadeer)
      1. No update.
    - v. Upcoming programs/events
      1. None.
  - c. Technical Activities Sandahl
    - i. Transportation Committee (S. Werling)
      1. Looking into possible diver inspection and sound wall programs.

# Meeting Minutes

December 2, 2015 page #2

- ii. Structural Committee (J. Fox)
- iii. Environmental Committee (L. Tercala)
  - 1. Possible decommissioning program.
- iv. Construction Committee (vacant)
- v. Geotechnical Committee (K. Lamb)
  - 1. Numerical modeling of staged construction (with U-M student chapter)
- vi. Upcoming programs/events
- d. CYM L. Michaels & C. Kozak
  - i. Student night planning in planning.
  - ii. Foster kids gift wrapping event is December 15, 2015.
- e. Past-President Bantios
  - i. None.
- f. President-Elect Temerowski
  - i. D. Temerowski absent, excused.
- 6. Michigan Section News Stoops
  - a. No update.
- 7. National News Stoops
  - a. Branch annual report submitted December 1, 2015 to national.
- 8. Other Items to be Discussed All
  - a. Michigan Section Scholarships (\$10K and \$1.5K) unclaimed this year.
    - i. Need to make student groups aware of these through CYM liaisons.
    - ii. They are adding 3 committee members to help out with the nomination evaluations.
    - iii. One scholarship is for \$10,000 (\$5,000 for 2 years) and called the Mackinaw Scholarship.
    - iv. One scholarship is for \$1500
  - b. Region 3, 6, 7 Leadership Conference – January 15-16
    - i. D. Sandahl will look into going this year.
  - c. Other Ideas
    - i. Legislative Fly-in applications are due December.
- 9. Motion to adjourn by Z. Carr, seconded by E. Bantios. Meeting adjourned at 8:09am

## Upcoming Events:

December 2, 2015 at 7:15 am - Board Meeting at Nello's Restaurant, Royal Oak, MI  
December 9, 2015 12:15 pm – ASCE Geotechnical Presentation at LTU  
January 13, 2016 at 5:00 pm – Board Meeting at Whirlyball in Novi  
January 15-16, 2016 – Region 3, 6, 7 Meeting – Chicago, IL (Sandahl to attend)  
February 3, 2016 at 7:15 am - Board Meeting at Nello's Restaurant, Royal Oak, MI  
February 21-27, 2016 – Engineers Week  
March 2, 2016 at 7:15 am – Board Meeting at Nello's Restaurant, Royal Oak, MI

# Meeting Minutes

December 2, 2015 page #3



March 15-17, 2016 – ASCE Fly-In in Washington DC (Stoops and Kelly to attend)

April 13(?), 2016 at 5:00 pm - Board Meeting and potential social event

May 4, 2016 at 7:15 am – Board Meeting at Nello’s Restaurant, Royal Oak, MI

May 12, 2016 – ASCE Michigan Section Centennial Dinner – Cobo Center, Detroit, MI

May 13, 2016 – Michigan Infrastructure Conference – Cobo Center, Detroit, MI

June 2015 – CYM Golf Outing

## Action Items

1. M. Nicolls to post “how to run a program” to the website.
2. M. Nicolls to post branch by-laws to the website.
3. M. Nicolls to link CYM Facebook on branch webpage.
4. M. Nicolls to verify if the link to the branch site from the section website is functional.
5. M. Nicolls to post legislative program and January social event to website.
6. M. Nicolls to make procedure on how to update website.
7. J. Stoops to add under President in the Table of Organization, Nominations for Awards and New Board Member Nominations to list of functions.
8. J. Stoops to add under Past President in the Table of Organization, Nominations for Awards and New Board Member Nominations to list of functions.
9. J. Stoops to add under Treasurer in the Table of Organization, Pay Pal to the list of functions.
10. J. Stoops to delete under Director of Member Services in the Table of Organization, Reception Committee needs to be removed from the list of functions.
11. D. Temerowski is to get all event calendar items to Mike for website (ongoing).
12. D. Temerowski to get 1 newsletter out per quarter (ongoing).
13. Z. Carr to confirm with National’s on how many years we need to keep records for.
14. Z. Carr will email a gentleman at U of D about possibly getting involved on a committee.
15. K. Qadeer & B. Shepler to organize fireside chat with ASCE legends.
16. D. Kelly to look into setting up a project management program for the M-1.
17. E. Bantios needs to send emails that he receives from constant contact to J. Stoops to figure out where this notification emails are coming from.

Respectfully Submitted,

David Kelly

Secretary

ASCE Michigan Section Southeastern Branch