

BY-LAWS  
of the  
American Society of Civil Engineers  
Tennessee Section  
Nashville Branch  
Younger Member Group

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## **Article I. Name and Objectives**

**Section 1.01** The name of this organization shall be the “Nashville Branch Younger Member Group” (YM Group) of the American Society of Civil Engineers (ASCE), Tennessee Section.

**Section 1.02** The objective of the YM Group shall be the advancement of the science and profession of civil engineering for all younger members in a manner consistent with the purpose of the ASCE.

Other Objectives:

- (a) To cooperate with the Nashville Branch in the furtherance of the ASCE’s aim and activities, particularly in reference to younger members.
- (b) To improve and maintain the public image of the civil engineering profession.
- (c) To provide a training ground for the developing future leaders of ASCE.
- (d) To support and foster the development of graduating college students as they enter the civil engineering profession.
- (e) To foster a broader social life among its members.
- (f) To do all other things incidental or conducive to the attainment of the above named objectives.

**Section 1.03** The actions of the YM Group shall be consistent with the provisions as set forth in the Constitution and By-laws of the Nashville Branch.

## **Article II. Membership**

**Section 2.01** As used in the By-laws of the YM Group, the term “younger member” shall include any member of the Nashville Branch, regardless of membership grade, who has not reached their 36<sup>th</sup> birthday. All younger members are eligible for membership in the YM Group.

**Section 2.02** Only enrolled younger members (those having paid the ASCE membership dues for the current year) shall be eligible to vote, to hold office, to serve on sub-committees, or to represent the YM Group officially.

## **Article III. Officers**

**Section 3.01** The officers of the YM Group shall consist of a Chair, Vice-Chair, and Past-Chair at a minimum. If necessary, a Social Director, Service Director, Technical Director, Professional Engineering Examination Review Course Director (PE Review Director), Student Outreach Director, Secretary, and Treasurer shall be appointed as officers by the YM Chair upon receipt of nominations from the YM Group.

**Section 3.02** The Past-Chair shall consist of the preceding Chair or other representative appointed by the President of the Nashville Branch.

**Section 3.03** The Chair and Vice-Chair shall be elected for a term of one (1) year, commencing at the close of the October meeting. Any officer may be re-elected to the same office for one (1) additional term. No officer may hold the same position for more than two terms.

**Section 3.04** A vacancy in any office shall be filled by the order of the Chair and the officer so appointed shall hold office for the remainder of the term. In the event the Chair is the vacant office, the Vice-Chair shall act as Chair for the remainder of the term. In the event of a vacancy in the Chair and Vice-Chair position, the vacant positions shall be appointed by the President of the Nashville Branch.

**Section 3.05** Younger members shall be notified in advance of all meetings at which amendments to the By-laws are to be considered.

## **Article IV. Nomination, Election, and Appointment of Officers**

**Section 4.01** The YM Group officers, during the month of August, shall accept nominations for the Chair and Vice-Chair positions to be filled the ensuing year. A notice will be published in A Level Line and distributed via mail or e-mail to all YM Group members at that time requesting nominations for the positions. Nominees will then be contacted by the YM Group Chair and their names will be assembled in the form of a ballot. The names of candidates selected and accepting the nominations shall be submitted by mail or e-mail ballot to all members of the YM Group prior to September 1<sup>st</sup>. There shall be a space on this ballot for a write in vote. The counting of votes shall be concluded by September 15<sup>th</sup>.

**Section 4.02** The candidate receiving the greatest number of votes shall be elected. In the event of a tie between two (2) or more candidates, the officers shall by secret ballot elect one (1) of the candidates from whom the vote is a tie.

## **Article V. Duties of Officers**

**Section 5.01** The Chair shall be the executive officer of the Younger Member Group. It shall be his/her duty to preside at all meetings of the Younger Member Group. The Chair shall appoint all standing and other committees. He/she shall prepare and submit a report of the activities of the Younger Member Group at the end of his/her term to the Secretary of the Nashville Branch and Tennessee Section, ASCE.

**Section 5.02** The duty of the Vice-Chair shall be to perform the duties of the Chair in his/her absence. The Vice-Chair shall coordinate the activities of the committees of the Younger Member Group assigned to him/her by the Chair.

**Section 5.03** The duty of the Social Director shall be to coordinate social events and activities in line with the Younger Member Group Objectives.

**Section 5.04** The duty of the Service Director shall be to provide opportunity for younger members to assist their community through service projects.

**Section 5.05** The duty of the Technical Director shall be to provide opportunity for younger members to increase their knowledge of civil engineering by organizing technical seminars and fieldtrips.

**Section 5.06** The duty of the PE Review Course Director shall be to organize a review course to assist any engineering intern in preparing to sit for the Professional Engineering Examination.

**Section 5.07** The duty of the Student Outreach Director shall be to coordinate with the Practitioner Advisor Coordinator and Practitioner Advisors of the Nashville Branch to promote student involvement in ASCE.

**Section 5.08** The duty of the Secretary shall be to take the minutes of the meetings, to keep the records of the YM Group, to conduct the correspondence of the YM Group, and to perform such other duties as normally devolve upon the office of the Secretary.

**Section 5.09** The duty of the Treasurer shall be to take charge of all receipts of the YM Group and to coordinate payment of all bills with the Treasurer of the Nashville Branch. The Treasurer shall keep accurate record of all expenditures of the YM Group and perform such other duties as normally devolve upon the office of the Treasurer.

**Section 5.10** It shall be the duty of the Chair to perform or delegate all the administrative functions of the Younger Member Group not otherwise delegated herein.

## **Article VI. Amendments**

**Section 6.01** The By-Laws may be amended only by an affirmative mail or e-mail ballot of 75%, provided it represents 50% of the YM Group officers, shall be sufficient to carry an amendment.

**Section 6.02** Amendments may be initiated by any younger member at a younger member meeting but shall not be put to a vote until the following meeting.

## **Article VII. Activities and Meetings**

**Section 7.01** Meetings shall be held as designated by the Chair in coordination with the Nashville Branch when necessary. A meeting may be canceled or held at other than customary time and place at the discretion of the Chair after due notice thereof to the members. An outline of the year's activities (meetings, technical seminars, field trips, socials, and speakers), including a proposed budget, shall be prepared by the Vice-Chair and, upon approval by the Chair, submitted to Secretary and Treasurer of the Nashville Branch prior to the September meeting of the Nashville Branch Board.

**Section 7.02** Special meetings or field trips of the YM Group or any group within the YM Group may be held at times and places designated by the Chair after due notice thereof to the members.

**Section 7.03** The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the YM Group in all cases to which they are applicable and in which they are consistent with these By-Laws and any special rules of order the YM Group may adopt.

**Section 7.04** Meetings shall be open to members of the ASCE.

## **Article VIII. Dues**

**Section 8.01** There shall be no YM Group membership annual dues outside of the normal ASCE membership dues. Any younger member participating in meetings or events will be responsible for the cost associated with the event, unless the event is sponsored by the YM Group, the Nashville Branch, or a corporate sponsor.

## **Article IX. Miscellaneous Provisions**

**Section 9.01** No part of the net earnings of the YM Group shall inure to the benefit of any private shareholder or individual and no substantial part of the activities of the Section shall be carrying on propaganda or otherwise attempting to influence legislation, and the YM Group shall not participate in, or intervene in (including the publishing or distributing of statements), any political campaign on behalf of or in opposition to any candidate for public office.

**Section 9.02** Upon dissolution of the YM Group, any assets remaining after payment of the debts of the YM Group not already possessed by the Nashville Branch shall be conveyed to the Nashville Branch.